

PUBLIC NOTICE
Regular Meeting Agenda
Sacramento County Civil Service Commission
December 20, 2013 ~ 1:30pm

LOCATION: Sacramento County Board of Supervisors Chambers ¹
700 H Street, Sacramento, California 95814

PROCEDURAL MATTERS

- 1) Call to Order:
- 2) Pledge of Allegiance:
- 3) Roll Call and Declaration of a Quorum:

CONSENT MATTERS

*(Consent Matters are acted upon as one unit. If an item is taken off
Consent for discussion, it will be heard under Separate Matters)*

- 4) Adoption of Commission Meeting Minutes:
 - A) *December 6, 2013 Regular Meeting*
- 5) Reports: The following status reports prepared by the Department of Personnel Services are submitted for receipt and filing:
 - A) *Student Class Appointments:* report for November 2013
 - B) *Promotional Exams and Late Applications:* report for November 2013

¹ The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY) no later than five working days prior to the meeting.

SEPARATE MATTERS

- 6) Reports: The following report prepared by the Department of Personnel Services will be presented by staff. Please note that any matter pertaining to these reports requiring Commission action, and not included on this agenda, will be calendared for a subsequent Commission meeting:

A) *Provisional Appointments*: report for November 2013

- 7) Unfinished Business: NONE

- 8) New Business:

A) *Consideration for approval proposed revisions to the Sacramento County Classification Plan to amend the Golf Course Superintendent class specification to, in part, retitle it to Golf Division Manager and revise the applicable Minimum Qualifications. Grant permanent status into the classification as proposed to be amended for one existing employee.*

INFORMATIONAL MATTERS

- 9) Public Comment: At this time, anyone may address the Commission regarding any item that is within the Commission's subject matter jurisdiction. However, the Commission may not take action on any item that is not on this agenda except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13
- 10) Executive Officers Report: This will be a verbal presentation to the Commission

ADJOURNMENT