

Sacramento County Civil Service Commission
August 22, 2014 ~ 1:30pm

ADOPTED
ACTION MINUTES

LOCATION: Sacramento County Board of Supervisors' Chambers¹
700 H Street, Sacramento, California 95814

PROCEDURAL MATTERS

- 1) Call to Order: The meeting was called to order by Commission Vice Chair Ron Suter at 1:30 pm in the Chambers of the Sacramento County Board of Supervisors.

Vice Chair Suter, without objection from the Commission, held a moment of silence to remember former Sacramento County Board of Supervisor Grantland Johnson who passed away on August 19, 2014.

- 2) Pledge of Allegiance: Vice Chair Suter led the Pledge of Allegiance.
- 3) Roll Call and Declaration of a Quorum: Roll was called by Civil Service Specialist Jeanette King, and it was noted that Vice Chair Suter, Commissioners Michael Johnson, Gordon Purdy and Bruce Nelson were present and that Commission Chair Patricia Macht was absent. A quorum was declared.

PUBLIC COMMENT

- 4) Public Comment: None received.

¹ The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY) no later than five working days prior to the meeting.

CONSENT MATTERS

5) Adoption of Commission Meeting Minutes:

A) *August 8, 2014 Regular Meeting*

6) Reports: The following status reports prepared by the Department of Personnel Services are submitted for receipt and filing:

A) *Student Class Appointments:* report for July 2014

B) *Promotional Exams and Late Applications:* report for July 2014

ACTION: Motion by Commissioner Johnson, seconded by Commissioner Nelson, to adopt the August 8, 2014 Minutes and receive and file the *Student Class Appointments and Promotional Exams and Late Applications* reports for July 2014. The motion was adopted unanimously (4 to 0).

TIMED MATTERS

7) 1:35pm: Appeal Hearing – Examination Disqualification for Alleged Failure to Meet Exam Minimum Qualifications (Civil Service Rule 5.7(d))

A) *Appeal No. 6005-14*

ACTION: Motion by Commissioner Nelson and seconded by Commissioner Purdy to: 1) find that the Appellant in the instant case did not prove that the Director abused his discretion in rejecting her exam application; and 2) deny the appeal and allow the decision of the Director of the Department of Personnel Services to stand. Motion adopted unanimously (4 to 0).

8) 1:45pm: Appeal Hearing – Employment Disqualification for Failure to Pass a Psychological Exam as Required by Government Code Section 1031 (f) (Civil Service Rules 4.7 and 4.9)

A) *Appeal No. 5996-14*

ACTION: Motion by Commissioner Purdy and seconded by Commissioner Johnson to: 1) find that the Appellant in the instant case is not free from any emotional or mental condition which might adversely affect the exercise of the powers of a peace officer; and 2) denied the instant appeal thus staying the disqualification from the Appellant's

record making him ineligible at this time for hire in the Deputy Sheriff On Call classification by the County Sheriff's Department. Motion adopted three to one (Nelson no).

Commissioner Nelson voted no, in part, because he was unclear as to how much the results of the Background Investigation conducted by the Sacramento County Sheriff's Department weighed into the decision made by the Commission's consulting psychologist.

SEPARATE MATTERS

- 9) Reports: The following report prepared by the Department of Personnel Services will be presented by staff. Please note that any matter pertaining to this report requiring Commission action, and not included on this agenda, will be calendared for a subsequent Commission meeting:

A) *Provisional Appointments*: report for July 2014

ACTION: Motion by Commissioner Nelson, seconded by Commissioner Johnson, to receive and file the *Provisional Appointments Report*. The motion was adopted unanimously (4 to 0).

- 10) Unfinished Business: NONE

- 11) New Business: NONE

INFORMATIONAL MATTERS

- 12) Executive Officers Report:

Executive Officer Dowdin Calvillo informed the Commission that the September 5 meeting would be canceled because the exam appeal that was originally scheduled for hearing at this meeting was closed as the exam itself was canceled. She also reported that there would likely be one exam disqualification appeal ready for hearing at the September 19, 2014 meeting as well as the Eligibility Supervisor Class Study.

She told the Commissioners that it had been a very busy week for appeals. The Commission received one new exam disqualification appeal this week. In addition, the Executive Officer closed two exam disqualification appeals as their respective exam were canceled, accepted one new exam disqualification appeal, and as the

Commission's agent, rejected one failed drug test appeal which can be appealed to Commissioners directly.

Currently, there are six formal releases from probation appeals, three exam disqualification appeals, two allocation appeals, two psychological disqualification appeals, and one medical disqualification appeal pending before the Commission. They are all in various stages of the appeal process.

Regarding Class Studies, she said that in addition to the Eligibility Supervisor class study, the Commission received the Firefighters class study this week (Firefighter, Airport Rescue and Firefighting I/II; Fire Captain, Airport Rescue and Firefighting; and Fire Battalion Chief, Airport Rescue and Firefighting). Her comments are due to DPS on September 8, 2014. Commissioner Suter asked that the Fire Chief for the Airport attend the meeting whereby the Commission will consider this Class Study.

She finally reported that she received word that the County CEO formerly supports the Commission's request to augment its spending authority for professional services (e.g., hearing officers) by \$15,000 (to bring it to a total of \$25,000) to cover increased costs associated with those and the psychological disqualification appeals in the 2014-15 fiscal year. The CEO will recommend that the Board of Supervisors approve the augmentation during their September budget hearings.

ADJOURNMENT

ACTION:

Commissioner Johnson moved to adjourn the meeting. Commissioner Nelson seconded the motion, and it was adopted unanimously (4 to 0). Vice Chair Suter then adjourned the meeting at 2:34pm.

Respectfully Submitted:

Approval Recommended:

Jeanette King
Civil Service Specialist

Alice Dowdin Calvillo
Executive Officer

APPROVED:

Ronald Suter
Vice Chair