

Sacramento County Civil Service Commission
July 7, 2017 Meeting

ADOPTED
ACTION MINUTES

PROCEDURAL MATTERS

- 1) Call to Order: The meeting was called to order by Commission Chair Bruce Nelson at 1:30pm on Friday, July 7, 2017 in the Chambers of the Sacramento County Board of Supervisors, 700 H Street, Sacramento, California.
- 2) Pledge of Allegiance: Chair Nelson led the Pledge of Allegiance.
- 3) Roll Call and Declaration of a Quorum:
Roll was called by Acting Clerk Gina Volpi, and it was noted that Chair Nelson and Commissioners Michael Johnson, Patricia Macht, Gordon Purdy, and Ron Suter were present. A quorum was declared.

PUBLIC COMMENT

- 4) Public Comment: None received.

CONSENT MATTERS

- 5) Adoption of Commission Meeting Minutes:

June 16, 2017 Regular Business Meeting

ACTION: Motion by Commissioner Suter, seconded by Commissioner Purdy to adopt the sole item on consent. The motion was adopted unanimously (5 to 0).

Without objection, the Commission recessed to closed session per Government Code section 54957 (b).

APPEAL HEARING

- 6) Release from Probation (Civil Service Rule 12.3)

Appeal No. 6121-16

ACTION TAKEN IN CLOSED SESSION: Motion by Commissioner Suter, seconded by Commissioner Macht to: 1) adopt the May 16, 2017 proposed decision in its entirety as issued by Hearing Officer Carol Vendrillo for Appeal No. 6121-17; and 2) deny the instant appeal. The motion was adopted 3 to 2 (Johnson, Nelson no).

Commissioners requested, as time permits, that Executive Officer Dowdin Calvillo pull data and present it to them for the 2017/18 fiscal year pertaining to closed releases from probation appeals and identify: 1) each Appellant's allegations of discrimination; 2) the County's response to those allegations; and 3) the hearing officer's findings and recommendation as indicated in the applicable proposed decision. The purpose of this exercise is to identify patterns of alleged discrimination and responses thereto.

SEPARATE MATTERS

- 7) Unfinished Business: NONE
- 8) New Business:

Election of Commission Chair and Vice Chair for the 2017/18 fiscal year, pursuant to Civil Service Rule 14.9

ACTION: Commissioner Suter nominated Commissioner Johnson for Chair. Nomination approved 5 to 0 electing Commissioner Johnson Chair for the 2017/18 fiscal year.

Commissioner Purdy nominated Commissioner Macht Vice-Chair. Nomination approved 5 to 0 electing Commissioner Macht Vice-Chair for the 2017/18 fiscal year.

INFORMATIONAL MATTERS

- 9) Executive Officer's Report: This was a verbal report to the Commission.

Executive Officer Dowdin Calvillo announced that the next Commission meeting will be on July 21 wherein Commissioners will hear one release from probation appeal. Commissioners will also have a closed session to hear from Commission Legal Counsel regarding possible litigation. She told Commissioners that at its August 4 meeting, they will hear one exam evaluation appeal hearing and take action on the Mental Health Worker class study. At the August 18 meeting, Commissioners are scheduled to consider the Sheriff's Captain and Sheriff's Lieutenant class study as well as the Child Support Officer class study. Dowdin Calvillo reported that at its September 8 meeting, the Commission will discuss the criteria under the Civil Service Rules used to determine when the Commission can accept releases from probation appeals under the assumption that all Commissioners will be present at said meeting.

She informed Commissioners that to date there are six releases from probation; two exam evaluations; and one disciplinary appeal pending before the Commission.

Lastly, Dowdin Calvillo reported that she will be working on final budget documents for the 2017/18 budget due to the County CEO by July 17.

ADJOURNMENT

Seeing no further business before the Commission, Commissioner Macht moved and Chair Emeritus Nelson seconded, to adjourn the meeting. With a 5 to 0 vote in support of the motion, Chair Emeritus Nelson adjourned the meeting at 3:18 pm.

Adopted 21 July 17