

**Sacramento County Civil Service Commission
March 3, 2017 Meeting**

Action Minutes * Adopted April 6, 2017

PROCEDURAL MATTERS

1) Call to Order:

The meeting was called to order by Commission Chair Bruce Nelson at 1:34pm on Friday, March 3, 2017 in the Chambers of the Sacramento County Board of Supervisors, 700 H Street, Sacramento, California.

2) Pledge of Allegiance:

Chair Nelson led the Pledge of Allegiance.

3) Roll Call and Declaration of a Quorum:

Roll was called by Acting Clerk Carol Smith, and it was noted that Chair Nelson and Commissioners Michal Johnson, Patricia Macht, and Ron Suter were present and that Commissioner Gordon Purdy was absent.

PUBLIC COMMENT

4) Public Comment:

None received.

CONSENT MATTERS

5) Adoption of Commission Meeting Minutes:

February 17, 2017 Regular Business Meeting

ACTION: Motion by Commissioner Suter, seconded by Commissioner Macht to adopt the February 17, 2017 meeting minutes. The motion was adopted unanimously (4 to 0).

APPEAL HEARING

6) Exam Disqualification (Civil Service Rule 5.7)

Appeal No. 6133-17

After the public hearing closed, Commissioner Suter moved to: 1) accept the Executive Officer's findings that the Appellant did not demonstrate that Department of Personnel Services' (DPS) decision to disqualify him from the County Veteran Service Officer Exam was improper, discriminatory, or otherwise fraudulent; and although the Appellant met a portion of the minimum qualifications for this exam, he is short the necessary amount of work experience, and hence, he does not qualify for said exam; and 2) deny the appeal and allow DPS' decision to stand. The motion was adopted unanimously (4 to 0).

SEPARATE MATTERS

7) Unfinished Business: NONE

8) New Business: NONE

INFORMATIONAL MATTERS

9) Executive Officer's Report: This was a verbal report to the Commission.

Executive Officer Alice Dowdin Calvillo announced that the March 17, 2017 Commission meeting would be cancelled and that the next meeting would be on April 7, 2017. She told Commissioners that she will have the Commission's proposed budget for the 2017/18 fiscal year ready for review and approval at the April 7 meeting. In addition to the proposed budget, she will schedule hearings for one release from probation and one late exam application appeal. She also informed Commissioners that at its April 21, 2017 meeting she will likely schedule an exam evaluation appeal hearing.

Executive Officer Dowdin Calvillo reported that she received two exam evaluation appeals this week and that one of the two was subsequently withdrawn when it was administratively resolved. She informed Commissioners that there are currently four allocations, three releases from probation, one exam evaluation, one late exam application, and one medical disqualification appeal pending before the Commission.

ADJOURNMENT

Seeing no further business before the Commission, Chair Nelson asked for a motion to adjourn. Commissioner Suter moved to adjourn the meeting, and Commissioner Johnson seconded it. The motion was adopted unanimously (4 to 0), and the meeting adjourned at 2:44 pm.