

Sacramento County Civil Service Commission
November 15, 2019 Meeting

ADOPTED
ACTION MINUTES

PROCEDURAL MATTERS PROCEDURAL MATTERS

- 1) Call to Order: The meeting was called to order by Commission Chair Emeritus Patricia Macht at 1:32pm, on Friday, November 15, 2019 in the Chambers of the Sacramento County Board of Supervisors, 700 H Street, Sacramento, California.
- 2) Pledge of Allegiance: Commission Chair Emeritus Macht led the Pledge of Allegiance.
- 3) Roll Call and Declaration of a Quorum: Roll was called by Commission Clerk Gina Volpi, and it was noted that Commission Chair Emeritus Macht and Commissioners Michael Johnson and Gordon Purdy were present and that Commissioners Bruce Nelson and Ron Suter were absent. A quorum was declared.

PUBLIC COMMENT

- 4) Public Comment: None.

CONSENT MATTERS

- 5) Adopt Commission Meeting Minutes:
October 18, 2019 Regular Business Meeting
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports:
 - A) *Student Class Appointments: report for October 2019*
 - B) *Promotional Exams and Late Applications: report for October 2019*

ACTION: Motion by Commissioner Purdy, seconded by Commissioner Johnson, to adopt Items 5 and 6 on Consent. The motion was adopted unanimously (3 to 0).

SEPARATE MATTERS

- 7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Report:
Report for October 2019

ACTION: Motion by Commissioner Johnson, seconded by Commissioner Purdy, to accept the Department of Personnel Services' Monthly Provisional Appointments Status Report for October 2019. The motion was adopted unanimously (3 to 0).

INFORMATIONAL MATTERS

(Non-action items)

- 8) Executive Officer's Report: This was a verbal report to the Commission.

Executive Officer Dowdin Calvillo reported that the next scheduled meeting was for December 13, 2019 but that there were no items yet schedule for said meeting. She also reported that Commissioners may hear an exam disqualification appeal at the January 17 meeting.

She reminded Commissioners that the Board of Supervisors are scheduled to consider and approve the amendments to extend existing hearing officer and court reporter contracts at their December 10, 2019 meeting.

Dowdin Calvillo reported that she received one exam disqualification appeal last week. Currently, there are three releases from probation; one exam disqualification; one Executive Officer action; one psychological evaluation disqualification, and one allocation appeal pending before the Commission.

ADJOURNMENT

Seeing no further business before the Commission, Chair Emeritus Macht adjourned the meeting at 1:55 pm after it was moved by Commissioner Purdy and seconded by Commissioner Johnson with the motion adopted unanimously (3 to 0).

Adopted 13 December 2019

The Civil Service Commission's Mission Statement

To provide policy direction and oversight for the merit selection, promotion, retention, classification, and discipline of civil service employees pursuant to Article XVI of the Sacramento County Charter.