

**AGENDA & REGULAR MEETING NOTICE  
SACRAMENTO COUNTY CIVIL SERVICE COMMISSION  
FEBRUARY 25, 2022 AT 1:30 PM**

**(TELECONFERENCE VIA ZOOM)  
BOARD OF SUPERVISORS CHAMBERS  
700 H STREET, SACRAMENTO, CA 95814**

**VIEW MEETING**

The meeting will be streamed live through Zoom. Members of the public may watch and/or listen to the meeting as follows:

Join Zoom Meeting

<https://saccounty-net.zoomgov.com/j/1600360423?pwd=UHNQRQWpDci9DZW05alZubnArZVE2QT09>

Webinar ID: **160 036 0423**

Passcode: **217680**

Dial by your location

(669) 254-5252

Webinar ID: **160 036 0423**

Passcode: **217680**

**PUBLIC COMMENT PROCEDURES**

In compliance with directives of the County, State, and Centers for Disease Control and Prevention (CDC), this meeting is live stream and closed to public attendance. Meeting procedures are subject to change pursuant to guidelines related to social distancing and minimizing person-to-person contact.

Live meeting comment

On the day of the meeting dial (916) 875-2501 and follow the prompts. Clerk staff will contact you and transfer your call into the meeting to make a comment on a specific agenda item or off-agenda item. Public comments will remain open until closed for a specific item or off-agenda item.

Written comment

- Send an email comment to [BoardClerk@saccounty.net](mailto:BoardClerk@saccounty.net).
- Mail a comment to 700 H Street, Suite 2450, Sacramento, CA 95814.
- Written comments are distributed to commissioners and filed in the record.

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## **ACCOMMODATIONS**

If there is a need for an accommodation pursuant to the Americans with Disabilities Act (ADA), medical reasons or for other needs, please contact the Clerk of the Board by telephone at (916) 874-5411 (voice) and CA Relay Services 711 (for the hearing impaired) or [Boardclerk@saccounty.net](mailto:Boardclerk@saccounty.net) prior to the meeting.

## **PROCEDURAL MATTERS**

- 1) Call to Order
- 2) Roll Call and Declaration of a Quorum

## **PUBLIC COMMENT**

- 3) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda *and* is within the Commission's subject matter jurisdiction.

However, the Commission may not take action on such items except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13.

## **CONSENT MATTERS**

(Consent Matters are acted upon as one unit. Items removed from consent for discussion will be heard under Separate Matters.)

- 4) Adopt Resolution 02-2022 Authorizing Remote Teleconference Meetings from February 25, 2022 to March 25, 2022
- 5) Adopt Commission Meeting Minutes
  - January 28, 2022 Regular Business Meeting
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports

A) Promotional Exams & Late Applications: report for January 2022

-----*Agenda continued on next page*-----

## **SEPARATE MATTERS**

(Non-consent items requiring action by the Commission)

- 7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Report
  - Report for January 2022
- 8) Revise the Sacramento County Classification Plan as recommended by the 2022 Executive Secretary Class Study to:
  - Revise, including changes to the Minimum Qualifications, the Executive Secretary Classification
- 9) Approval of the Commission's Fiscal Year 2022-23 Proposed Budget Prepared by the Executive Officer

## **INFORMATIONAL MATTERS**

(Non-action items)

- 10) Executive Officer's Verbal Report to the Commission

## **ADJOURNMENT**