

Sacramento County Civil Service Commission
October 21, 2022 ~ 1:30pm

ADOPTED
ACTION MINUTES

PROCEDURAL MATTERS

- 1) Call to Order:
The meeting was called to order by Chair Nick Bloise at 1:31pm on Friday, October 21, 2022
- 2) Flag Salute
- 3) Roll Call and Declaration of a Quorum:
Roll was called by Commission Clerk Gina Volpi, and it was noted that Commissioners Nick Bloise, Bruce Nelson and Ron Suter were present and Commissioners Steve Booth and Mike Johnson were absent. A quorum was declared.

PUBLIC COMMENT

- 4) Public Comment: None

CONSENT MATTERS

- 5) Adopt Commission Meeting Minutes
 - September 23, 2022 Regular Business Meeting
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports
 - A) Promotional Exams & Late Applications: report for September 2022
 - B) Extended Eligible Lists: quarterly report for July, August and September 2022

ACTION: Motion by Commissioner Suter, seconded by Commissioner Nelson, to adopt items 5 and 6 on consent. The motion was adopted unanimously (3 to 0).

APPEAL HEARING

- 7) Exam Disqualification (Civil Service Rule 5.7):
 - *Appeal 6323-22*

ACTION: Motion by Commissioner Suter, seconded by Commissioner Bloise, to deny the appeal with the understanding that the Department of Personnel Services will open the affected exam currently on continuous file within the next six months. The motion was adopted unanimously (3 to 0).

SEPARATE MATTERS

8) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Reports

- Report for September 2022

ACTION: Motion by Commissioner Nelson, seconded by Commissioner Suter, to accept the Monthly Provisional Appointments reports for September 2022. The motion was adopted unanimously (3 to 0).

INFORMATIONAL MATTERS

(Non-action items)

9) Quarterly Status Report by the Department of Personnel Services on Classification Studies Previously Approved by the Civil Service Commission

- Report for the Third Quarter of 2022

10) Quarterly Status Report by the Department of Personnel Services on Continuous Exams

- Report for the Third Quarter of 2022

11) Executive Officer's Verbal Report to the Commission

Executive Officer Dowdin Calvillo reported that the Commission will next meet on November 18 when Commissioners are scheduled to consider revisions to the County's Classification Plan stemming from the 2022 Human Resources Information Systems Analyst Series and the 2022 Behavioral Health Director class studies.

Commissioners are also scheduled to meet on December 16 when they will consider revisions to the County's Classification Plan stemming from the 2022 Building Trades Series Class Study.

Dowdin Calvillo informed Commissioners that she received one exam disqualification appeal this week but that it was closed as it was administratively resolved. She reported she also received and rejected one failed drug test appeal this week as it was not within the Commission's jurisdiction. She said that there are five release from probation, one failed psychological evaluation; and one allocation appeal pending before the Commission.

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ADJOURNMENT

Seeing no further business before the Commission, and without objection, Chair Bloise adjourned the meeting at 2:34pm.

Adopted 18 Nov 2022