

MINUTES

**Sacramento County Civil Service Commission Meeting
700 H Street, Suite 1450
Sacramento, California 95814**

December 7, 2012

The Commission convened for its regularly scheduled meeting at 1:33 p.m. on Friday, December 7, 2012, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Bowler, Nelson, Purdy, and Suter were present. Commissioner Johnson was absent.

Commissioner Nelson, as acting Chairperson, announced that the Commission hired Alice Dowdin Calvillo as the next Executive Officer of the Civil Service Commission. Ms. Dowdin Calvillo will be starting as Executive Officer on January 2, 2013.

CONSENT CALENDAR

(Matters on The consent calendar are acted upon as one motion.)

- A. **1) Special Meeting Minutes 11/9/12** *(Continued from 11/16/12)*
- A. **2) Minutes 11/16/12**

At the request of Commissioner Suter, Items A(1) and A(2) were removed from the Consent Calendar for discussion.

SEPARATE MATTERS

- A. **1) Special Meeting Minutes 11/9/12** *(Continued from 11/16/12)*
- A. **2) Minutes 11/16/12**

These items were removed from the Consent Calendar for discussion.

Commissioner Suter commented, regarding the Special Meeting Minutes of 11/9/12, that the Commission did not report out their selection of the new Executive Officer according to the Brown Act, so the paragraph stating so should be removed from the Minutes.

Commissioner Suter also noted that, regarding the Minutes of 11/16/12, the Special Meeting Minutes of 11/9/12 should be removed from 11/16/12 since they were not approved at that meeting.

ACTION: By unanimous vote of those present, approved Items A(1) and A(2) contingent upon the above mentioned corrections.

- B. **Departmental Requests To Extend Provisional Appointments:**
 - 1) **William Eggart In The Class Of Telecommunications Supervisor**
 - 2) **Elvira Abe In The Class Of Senior Mental Health Counselor**

3) Nekita Noel In The Class Of Mental Health Counselor

The Commission expressed strong reservations about approving the extension of Ms. Abe's (B2) provisional appointment for a second time, mentioning that the system of provisionally appointing employees is meant only to be a temporary measure. The Commission further stated that should this provisional appointee need to be extended a third time, that the Commission will likely not grant it.

ACTION: By unanimous vote of those present, extended the above mentioned provisional appointments (B1, B2, & B3) for five months and 29 days from their respective dates of expiration, or until 20 days after the eligible lists are established, whichever occurs sooner.

C. Appeals Pursuant To Civil Service Rule 4.2, Application Rejections *NONE*

D. Richard Cervantes: Appeal From Rejection Of Late Application For The Equipment Mechanic Examination

ACTION: By unanimous vote of those present, denied the appeal.

ADJOURNMENT

There being no further business to come before The Commission and by unanimous vote of those present, the meeting was adjourned at 2:03 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, December 21, 2012, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

/S/
Jeanette King
Acting Executive Officer

APPROVED:

/S/
Michael Johnson
Chairperson