

# MINUTES

**Sacramento County Civil Service Commission Meeting  
700 H Street, Suite 1450  
Sacramento, California 95814**

May 19, 2006

The Commission convened for its regularly scheduled meeting at 1:35 p.m. on Friday, May 19, 2006, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Johnson, Meredith, Nakagawa, Bruce Nelson and Raymond Nelson were present.

## CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

- A. **Minutes 5/5/06**
- F. **Receive And File Department Of Personnel Services Monthly Status Report On Exempt Student Classes**

ACTION: By unanimous vote, approved the Consent Calendar.

## SEPARATE MATTERS

- B. **Departmental Requests To Extend Provisional Appointments**
  - (1) **Department Of Health And Human Services – Patricia McGill, In The Class Of Public Health Aid**

ACTION: By unanimous vote, extended the above-mentioned provisional appointment for five months and 29 days from the date of expiration or until 20 days after the eligible list is established, whichever occurs sooner.

- C. **Open Session: Proposed Decision Of The Hearing Officer In The Appeal Of Rick Chavez From Discipline, Pay Step Reduction, As A Golf Superintendent With The Department Of Regional Parks And Open Space With The Municipal Services Agency**

ACTION: At the request of the appellant, the Commission convened and acted on this matter in open session. By the following vote the Commission adopted as the decision of the Civil Service Commission, County of Sacramento, State of California, the hearing officer's findings of fact, conclusions of law, and order denying the appeal.

AYES: Commissioners Johnson, Meredith, Raymond Nelson, Bruce Nelson, and Nakagawa  
NOES: None  
ABSTAIN: None  
ABSENT: None

**D. Closed Session: Proposed Decision Of The Hearing Officer In The Appeal . . . From Discipline, Pay Step Reduction, For A Period Of Eleven (11) Pay Periods As A Human Services Social Worker – Master’s With The Department Of Health And Human Services**

ACTION: At the request of the appellant, the Commission convened and acted on this matter in closed session. By the following vote the Commission adopted as the decision of the Civil Service Commission, County of Sacramento, State of California, the hearing officer’s findings of fact, conclusions of law, and order denying the appeal.

AYES: Commissioners Johnson, Meredith, Bruce Nelson, Raymond Nelson, and Nakagawa

NOES: None

ABSTAIN: None

ABSENT: None

**E. Open Session: Commission Discussion Regarding Review Of The Civil Service Rule, Sections 11 And 12 In Response To The Grand Jury 2004-2005 Final Report**

*(Continued From 4/7/06 & 5/5/06)*

ACTION: By unanimous vote, continued to June 9, 2006.

**G. Receive And File Department Of Personnel Services Monthly Status Report On Provisional Appointments**

ACTION: By unanimous vote, received and filed.

**H. Appeals Pursuant To Civil Service Rule 4.2 — NONE**

**I. Department Of Personnel Services: Proposed Revisions To The Class Of Senior Mental Health Worker And Mental Health Worker, Inclusive Of Revisions To The Minimum Qualifications, And Inclusive Of Separating The Classes From The Existing Single Class Series Format Into Separate Class Specifications**

ACTION: By unanimous vote, continued consideration of the revisions to the above-titled classes, as submitted by Department Of Personnel Services in their report dated April 10, 2006, to the meeting of June 9, 2006, with the following directive:

1. To the Senior Mental Health Worker and Mental Health Worker class specifications, add the subheading “*General Qualifications*” above the **License Requirement** section;
2. To the Senior Mental Health Worker and Mental Health Worker class specifications, change “*these classes*” to “*this class*” in the **License Requirement** paragraph.
3. Revise Pattern 1 of the Senior Mental Health Worker Minimum Qualifications so that it reads,

Either: 1. Two years of experience *in the class of* Mental Health Worker in Sacramento County service.

4. Revise the second sentence in Pattern 2 of the Senior Mental Health Worker Minimum Qualifications, “Or: 2. *Education from an accredited college or university in a mental health related field, such as social work, rehabilitation counseling, psychology, or counseling may be substituted for up to two years for the required experience on a year-for-year basis,*” so that it clearly describes the number of educational units required for substitution of the required experience.

**J. Department Of Personnel Services: Proposed Revisions To The Physician Assistant Class Specifications, Inclusive Of Minimum Qualifications**

ACTION: By unanimous vote, approved revisions to the above-titled class, as submitted by Department of Personnel Services in their report dated April 10, 2006; as amended in their Correction Report dated May 18, 2006; and as recommended in the CSC Staff Report dated May 4, 2006, that page 2 of the class specifications be amended by replacing Other Requirements with General Qualifications.

**K. Closed Session: Proposed Decision Of The Hearing Officer In The Appeal . . . From Discipline Of A Termination From An Eligibility Specialist Position With The Department Of Human Assistance**

ACTION: At the request of the appellant, the Commission convened and acted on this matter in closed session. By the following vote the Commission adopted as the decision of the Civil Service Commission, County of Sacramento, State of California, the hearing officer's findings of fact, conclusions of law, and order dismissing the appeal.

- AYES: Commissioners Johnson, Meredith, Bruce Nelson, Raymond Nelson, and Nakagawa
- NOES: None
- ABSTAIN: None
- ABSENT: None

**ADJOURNMENT**

There being no further business to come before the Commission and by unanimous vote, the meeting was adjourned at 3:40 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, June 9, 2006, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

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/S/  
Clair E. Fry,  
Civil Service Staff Assistant

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/S/  
Leslie Leahy,  
Executive Officer

APPROVED:

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/S/  
Mike Nakagawa,  
Chairperson