

## **MINUTES**

**Sacramento County Civil Service Commission Meeting  
700 H Street, Suite 1450  
Sacramento, California 95814**

July 14, 2006

The Commission convened for its regularly scheduled meeting at 1:34 p.m. on Friday, July 14, 2006, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Johnson, Meredith, Nakagawa, Bruce Nelson and Raymond Nelson were present.

### **CONSENT CALENDAR**

(Matters on the consent calendar are acted upon as one motion.)

**A. Minutes 6/23/06**

**I. Department Of Personnel Services: Revisions To Engineer/Architectural Student Intern Class**

ACTION: By unanimous vote, approved the Consent Calendar.

### **SEPARATE MATTERS**

**B. Departmental Requests To Extend Provisional Appointments —**

**(1) Department Of Health And Human Services – Mulu Afework And Amanda Smith, In The Class Of Senior Accountant**

**(2) Department Of Health And Human Services – Mary Tarro And Theresa Thurmond, In The Class Of Human Services Program Manager**

ACTION: By unanimous vote, extended the above-mentioned provisional appointments for five months and 29 days from their respective dates of expiration or until 20 days after the eligible lists are established, whichever occurs sooner.

**C. Election Of Civil Service Commission Chairperson And Vice-Chairperson For Fiscal Year 2006-2007, Civil Service Rule 14.9**

ACTION: Commissioner Bruce Nelson was nominated as Chairperson, and Commissioner Raymond Nelson was nominated as Vice-Chairperson. By unanimous vote, the nominations were affirmed.

**D. Department Of Personnel Services Proposed Revisions To Airport Noise Specialist And Airport Noise Officer Minimum Qualifications**  
*(Continued From 3/24, 5/19, & 6/9/2006)*

ACTION: By unanimous vote, approved revisions to the Airport Noise Specialist class, as recommended by Department of Personnel Services in their March 8, 2006 report and in their amended reports dated March 14, March 18, and June 22, 2006 respectively, but amended by the Commissioners as follows:

Delete the note under Minimum Qualifications in the Airport Noise Specialist specifications:

Note: Additional relevant full-time experience may be substituted for the college course work on a year-for-year basis (24 semester units or 36 quarter units is equivalent to one year of experience).

Regarding Airport Noise Officer: the Minimum Qualifications will be revised in accordance with the Commission's directions to delete the "Note" providing for substitution of relevant experience for educational requirements and to add a third pattern requiring 6 years of relevant experience, with the proposed revisions to be brought back to the next Commission meeting of July 28, 2006 for final approval.

**E. Closed Session: Proposed Decision Of The Hearing Officer In The Appeal . . . From Release From Probation As A Human Services Social Worker With The Department Of Health And Human Services**

ACTION: At the request of the appellant, the Commission convened and acted on this matter in closed session. Noting the appellant's United Public Employees' Union representative and the appellant's failure to appear at the scheduled meeting and finding no merit in the appeal, the Commission adopted as the decision of the Civil Service Commission, County of Sacramento, State of California, the attached decision of the hearing officer in its findings of fact, conclusions of law, and by the following vote, order denying the appeal.

AYES: Commissioners Raymond Nelson, Meredith, Johnson, Bruce Nelson, and Nakagawa  
NOES: None  
ABSTAIN: None  
ABSENT: None

**F. Department Of Personnel Services And Department Of Human Assistance: 1) Proposed Revisions To The Classes Of Eligibility Specialist, Human Services Assistant, Human Services Social Worker – Master’s Degree, Senior Eligibility Specialist, Vocational Assessment Counselor, And Workforce Coordinator, Inclusive Of Adding A New Special Skills Designation Of Mien Language And Culture, Hmong Language And Culture, Farsi Language And Persian Culture, Cambodian Language And Culture, Ukrainian Language And Culture To Each Class, And Inclusive Of Re-Titling The Filipino Language And Culture Special Skills Designation To Tagalog Language And Filipino Culture For Each Class; 2) Proposed Revisions To The Classes Of Human Services Specialist And Human Services Social Worker, Inclusive Of Minimum Qualifications, Inclusive Of Adding The New Special Skills Designations Of Cambodian Language And Culture, And Ukrainian Language And Culture To Both Classes, And Inclusive Of Re-Titling The Filipino Language And Culture Special Skills Designation To Tagalog Language And Filipino Culture**

Withdrawn at the request of Department Of Health And Human Services on July 7, 2006.

**G. Appeals Pursuant To Civil Service Rule 4.2, Application Rejection – NONE**

**H. Commission Discussion Regarding Review Of The Information Packet And Instructions Provided To The Hearing Officers To Better Ensure That Sufficient Information Is Presented In The Proposed Decisions And That The Proposed Decisions Comport With Sections 11 And 12 Of The Civil Service Rules**  
*(Continued to July 28, 2006 meeting.)*

**ADJOURNMENT**

There being no further business to come before the Commission and by unanimous vote, the meeting was adjourned at 2:59 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, July 28, 2006, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

\_\_\_\_\_/S/  
 Jeanette King,  
 Office Specialist II (C)

\_\_\_\_\_/S/  
 Leslie Leahy,  
 Executive Officer

APPROVED:

\_\_\_\_\_/S/  
 Mike Nakagawa,  
 Chairperson