MINUTES

Sacramento County Civil Service Commission Meeting 700 H Street, Suite 1450 Sacramento, California 95814

May 18, 2007

The Commission convened for its regularly scheduled meeting at 1:31 p.m. on Friday, May 18, 2007, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Johnson, Raymond Nelson and Bruce Nelson were present. Commissioners Meegan and Meredith were absent.

CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

- A. Minutes 5/4/07
- F. Receive And File Department Of Personnel Services Monthly Status Report On Exempt Student Classes

ACTION: By unanimous vote of those present, approved the Consent Calendar.

SEPARATE MATTERS

- B. Departmental Requests To Extend Provisional Appointments NONE
- C. Appeals Pursuant To Civil Service Rule 4.2, Application Rejections NONE
- D. Department Of Personnel Services And Department Of Human Assistance: Proposed New Class Of Human Services Program Integrity Specialist, Inclusive Of A 12-Month Probationary Period; And Request To Grant Status Under Rule 2.6(C) (2) To Incumbents Of Positions Reallocated To The New Class

<u>ACTION</u>: By unanimous vote of those present, continued at the request of Department of Personnel Services to the 6/1/07 meeting.

E. Receive And File Department Of Personnel Services Monthly Status Report On Provisional Appointments

<u>ACTION</u>: By unanimous vote of those present, received and filed.

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G. Department Of Personnel Services And Department Of Facility Planning, Architecture And Real Estate: Proposed Revisions To The Class Of Real Estate Supervisor, Inclusive Of Minimum Qualifications And A 12-Month Probationary Period, And Re-titling To Real Estate Program Manager; Proposed Revisions To The Class Of Chief, Real Estate Agent, Inclusive Of Minimum Qualifications And Retitling To Chief, Real Estate Division; Request To Abolish The Current Real Estate Supervisor Eligible List; And Request To Grant Status To Study Incumbents Under Civil Service Rule 2.6

<u>ACTION</u>: By unanimous vote of those present, directed that the minimum qualifications of the Real Estate Supervisor and Chief, Real Estate Agent be amended as recommended during the public hearing; and, continued the matter to a date to be determined by Department of Personnel Services and Department of Facility Planning, Architecture and Real Estate.

H. Proposed 2007 – 2008 Fiscal Year Civil Service Commission Meeting Schedule

<u>ACTION</u>: By unanimous vote of those present, approved.

I. Open Session: Discussion Regarding Policies And Procedures Concerning Test Administration And Requests From Candidates For Alternate Test Date

<u>ACTION</u>: By unanimous vote of those present, continued to a date to be determined to allow for full quorum participation.

ADJOURNMENT

There being no further business to come before the Commission and by unanimous vote of those present, the meeting was adjourned at 2:59 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, June 1, 2007, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:	Approval Recommended:
/S/_ Jeanette King,	<u>/S/</u> Leslie Leahy,
Executive Secretary	Executive Officer
APPROVED:	
/S/	
Bruce Nelson,	
Chairperson	