

MINUTES

**Sacramento County Civil Service Commission Meeting
700 H Street, Suite 1450
Sacramento, California 95814**

June 15, 2007

The Commission convened for its regularly scheduled meeting at 1:30 p.m. on Friday, June 15, 2007, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Johnson, Meredith, and Bruce Nelson were present. Commissioners Meegan and Raymond Nelson were absent.

On behalf of the Commission, Chairperson Bruce Nelson announced the passing of Commissioner Raymond Nelson on June 14, 2007, and offered condolences to his family and co-workers.

CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

- A. **Minutes 5/18/07** (*Continued from 6/1/07*)
- D. **Receive And File Department Of Personnel Services Monthly Status Report On Exempt Student Classes**
- I. **Department of Personnel Services And Municipal Services Agency Request To Abolish The Instrument Technician Class**

ACTION: By unanimous vote of those present, approved the Consent Calendar.

SEPARATE MATTERS

- B. **Departmental Requests To Extend Provisional Appointments – NONE**
- C. **Appeals Pursuant To Civil Service Rule 4.2, Application Rejections – NONE**
- E. **Department Of Personnel Services And Department Of Facility Planning, Architecture And Real Estate: Proposed Revisions To The Class Of Real Estate Supervisor, Inclusive Of Minimum Qualifications And A 12-Month Probationary Period, And Re-titling To Real Estate Program Manager; Proposed Revisions To The Class Of Chief, Real Estate Agent, Inclusive Of Minimum Qualifications And Re-titling To Chief, Real Estate Division; Request To Abolish The Current Real Estate Supervisor Eligible List; And Request To Grant Status To Study Incumbents Under Civil Service Rule 2.6** (*Continued from 5/18/07*)

ACTION: By unanimous vote of those present, approved the revisions to the above titled class specifications as recommended in Department of Personnel Services April 13, 2007, Revised May 10, 2007, and Amended June 6, 2007 reports; and, as recommended in the Executive Officer's Staff Report and June 11, 2007 Supplemental Staff Report as follows:

- Under Minimum Qualifications for Real Estate Program Manager, add the word "permanent" in Note (2), so that it reads:

Employees holding *permanent* status in the class of Associate Real Estate Agent as of June 15, 2007 will be considered to meet the minimum qualifications for education.

F. Department Of Personnel Services: Proposed Revisions To The Class Of Civil Service Staff Assistant, Inclusive Of Minimum Qualifications, And Retitling To Civil Service Specialist; And Abolishing The Current Civil Service Staff Assistant Eligible List

ACTION: By unanimous vote of those present, approved revisions to the above titled class specifications as recommended in Department of Personnel Services May 18, 2007 report.

G. Receive And File Department Of Personnel Services Monthly Status Report On Provisional Appointments

ACTION: By unanimous vote of those present, received and filed.

H. Closed Session: Decision Of The Hearing Officer In The Appeal Of . . . From Release From Probation As An Office Specialist II With The Department Of Child Support Services *(Continued from 6/1/07)*

ACTION: At the request of the Appellant, the Commission convened and acted on this matter in a closed session. By unanimous vote of those present, the Commission adopted as the decision of the Civil Service Commission, County of Sacramento, State of California, the hearing officer's findings of fact, conclusions of law, and order denying the appeal.

AYES: Commissioners Meredith, Johnson, and Bruce Nelson
NOES: None
ABSTAIN: None
ABSENT: Commissioner Meegan

J. Department Of Personnel Services And Department Of Regional Parks, Municipal Services Agency: Proposed Revisions To The Class Of Park Ranger I (Limited Peace Officer), Separating The Class From The Existing Class Series Format Into A Separate Class Specification, And Retitling To Park Ranger *(Continued from 6/1/07)*

ACTION: By unanimous vote of those present, approved revisions to the above titled class specifications as recommended in Department of Personnel Services and Municipal Services Agency April 27, 2007 and Amended May 25, 2007 reports.

K. Danny Colimote Appeal From Executive Officer's Action Rejecting His Untimely Appeal From Disqualification For Failure To Pass Psychological Examination for Probation Assistant

ACTION: By consensus of those present, continued to July 13, 2007.

ADJOURNMENT

There being no further business to come before the Commission and by unanimous vote of those present, the meeting was adjourned at 2:57 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, July 13, 2007, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

/S/

Jeanette King,
Executive Secretary

/S/

Leslie Leahy,
Executive Officer

APPROVED:

/S/

Bruce Nelson,
Chairperson