

MINUTES

Sacramento County Civil Service Commission Meeting 700 H Street, Suite 1450 Sacramento, California 95814

October 19, 2007

The Commission convened for its regularly scheduled meeting at 1:30p.m. on Friday, October 19, 2007, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Bowler, Johnson and Meredith were present. Commissioners Meegan and Nelson were absent.

On behalf of the Commission, Acting Chairperson Johnson introduced and welcomed new Commissioner Bernard Bowler.

CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

- A. **Minutes 10/5/07**
- I. **Receive And File Department Of Personnel Services Monthly Status Report On Exempt Student Classes For September 2007** (Received and Filed)
- J. **Receive And File Department Of Personnel Services Quarterly Report Of Eligible Lists Extended For The Period July, August and September 2007** (Not received timely)
- K. **Receive And File Department Of Personnel Services Quarterly Report Of Promotional Examinations And Late Applications For The Period July, August and September 2007** (Not received timely)

At the request of Acting Chairperson Johnson, and by consensus of those present, Items J and K were removed from the Consent Calendar for discussion.

ACTION: By unanimous vote of those present, approved Consent Calendar (Items A and I).

SEPARATE MATTERS

- B. **Departmental Requests To Extend Provisional Appointments**
 - (1) **Sacramento County Municipal Services Agency: Doug Kobold In The Class Of Waste Management Program Manager**

ACTION: By unanimous vote of those present, extended the above mentioned provisional appointment for five months and 29 days from date of expiration or until 20 days after the eligible list is established, whichever occurs sooner.

- C. **Appeals Pursuant To Civil Service Rule 4.2, Application Rejections – NONE**

D. Department Of Personnel Services And Department Of Regional Parks, Municipal Services Agency: Proposed Revisions To The Class Of Park Ranger II (Limited Peace Officer), Inclusive Of Minimum Qualifications And A 12-Month Probationary Period, Separating The Class From The Existing Class Series Format Into A Separate Class Specification, And Retitling The Class To Park Ranger Supervisor

ACTION: By unanimous vote of those present, approved revisions as recommended by Department of Personnel Services in their August 21, 2007 report and as modified in the Executive Officer's report dated October 12, 2007.

E. Department Of Personnel Services And Department Of Regional Parks, Municipal Services Agency: Proposed Revisions To The Class Of Park Ranger Manager, Inclusive Of Minimum Qualifications And A 12-Month Probationary Period

ACTION: By unanimous vote of those present, approved revisions as recommended by Department of Personnel Services in their August 21, 2007 report and as modified in the Executive Officer's October 12, 2007 report.

F. Receive And File Department Of Personnel Services Monthly Status Report On Provisional Appointments for September 2007

ACTION: By unanimous vote of those present, received and filed.

G. Department Of Personnel Services And Coroner's Office: Proposed Revisions To The Class Of Coroner Technician (Level I/II), Inclusive Of Minimum Qualifications; And Proposed Revisions To The Senior Coroner Technician, And Supervising Coroner Technician Classes

ACTION: By unanimous vote of those present, approved revisions to the above titled class specifications as recommended in the Department of Personnel Services September 7, 2007 report.

H. Closed Session: Proposed Decision Of The Hearing Officer In The Appeal Of . . . From Release From Probation As An Office Assistant II With The Office Of The Public Defender (Continued from 9/21/07)

ACTION: At the request of the appellant, the Commission convened and acted on this matter in closed session. By the following vote, the Commission adopted as the decision of the Civil Service Commission, County of Sacramento, State of California, the hearing officer's findings of fact, conclusions of law and order denying the appeal:

AYES: Commissioners Bowler, Meredith and Johnson
NOES: None
ABSTAIN: None
ABSENT: Commissioners Meegan and Nelson

J. Receive And File Department Of Personnel Services Quarterly Report Of Eligible Lists Extended For The Period July, August and September 2007

Noting that the report was not timely submitted, Personnel Services requested that the matter be continued to the next Commission meeting.

ACTION: By unanimous vote of those present, continued to November 2, 2007.

K. Receive And File Department Of Personnel Services Quarterly Report Of Promotional Examinations And Late Applications For The Period July, August and September 2007

Noting that the report was not timely submitted, Personnel Services requested that matter be continued to the next Commission meeting.

ACTION: By unanimous vote of those present, continued to November 2, 2007.

ADJOURNMENT

There being no further business to come before the Commission and by unanimous vote of those Commissioners present, the meeting was adjourned at 2:36 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, November 2, 2007, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

/S/
Jeanette King,
Civil Service Specialist

/S/
Leslie Leahy,
Executive Officer

APPROVED:

/S/
Michael Johnson,
Acting Chairperson