

# MINUTES

**Sacramento County Civil Service Commission Meeting  
700 H Street, Suite 1450  
Sacramento, California 95814**

December 21, 2007

The Commission convened for its regularly scheduled meeting at 1:35 p.m. on Friday, December 21, 2007, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Bowler, Johnson, Meegan, Meredith, and Nelson were present.

## CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

- A. **Minutes 12/7/07**
- E. **Receive And File Department Of Personnel Services Monthly Status Report On Exempt Student Classes For November 2007**

ACTION: By unanimous vote, approved the Consent Calendar.

## SEPARATE MATTERS

- B. **Departmental Requests To Extend Provisional Appointments – NONE**
- C. **Appeal of Glee Woodyard From Rejection Of Application For The Human Services Program Manager Examination, Failure To Demonstrate Minimum Qualifications, Rule 4.2(a)**

ACTION: By unanimous vote, denied the appeal.

- D. **Receive And File Department Of Personnel Services Monthly Status Report On Provisional Appointments**

ACTION: By unanimous vote, received and filed.

- F. (There is no Item F. The letter "F" was inadvertently unassigned.)

- G. **Appeal of Glee Woodyard From Disqualification In The Examination For Human Services Program Planner, Failure To Achieve A Passing Score, Civil Service Rules 5.6 and 5.7**

ACTION: By unanimous vote, denied the appeal.

**OTHER**

Commissioners Bruce Nelson and Gregory Meredith requested that Department of Personnel Services clarify troublesome words such as “supervision” in the Human Services Supervisor, Human Services Program Specialist, Human Services Program Planner, and Human Services Program Manager job classes. Department of Personnel Services suggested that they will write some guidelines, possibly on the exam announcements themselves, and submit those revised exam announcements to the Commission’s Executive Officer before they are published.

Additionally, Commissioner David Meegan directed Department of Personnel Services to notify those employees currently in the class of Human Services Supervisor that if they serve in a training capacity then they may not qualify for some promotional classes for lack of supervisory experience.

**ADJOURNMENT**

There being no further business to come before the Commission and by unanimous vote of those Commissioners present, the meeting was adjourned at 3:28 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, January 4, 2008, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

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Jeanette King,  
Civil Service Specialist

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Leslie Leahy,  
Executive Officer

APPROVED:

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Bruce Nelson,  
Chairperson