

MINUTES

**Sacramento County Civil Service Commission Meeting
700 H Street, Suite 1450
Sacramento, California 95814**

June 27, 2008

The Commission convened for its regularly scheduled meeting at 1:32 p.m. on Friday, June 27, 2008, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Bowler, Johnson and Nelson were present. Commissioners Meegan and Meredith were absent.

CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

- A. **Minutes 6/13/08**
- L. **Receive And File Department Of Personnel Services Monthly Status Report On Exempt Student Classes (May)**

ACTION: By unanimous vote of those present, approved the Consent Calendar.

SEPARATE MATTERS

- B. **Departmental Requests To Extend Provisional Appointments**
(1) Municipal Services Agency: Glen J. Iwamura in the Class of Accounting Manager
ACTION: By unanimous vote of those present, extended for five months and 29 days from the date of expiration or until 20 days after the eligible list is established, whichever occurs sooner.
- C. **Appeals Pursuant To Civil Service Rule 4.2, Application Rejections - NONE**
- D. **Receive And File Department Of Personnel Services Monthly Status Report On Provisional Appointments (May)**
ACTION: By unanimous vote of those present, received and filed.
- E. (There is no Item E)
- F. **Department Of Personnel Services: Proposed 1) Abolishment Of The Highway Maintenance Supervisor I Class; 2) Revisions To The Highway Maintenance Supervisor II Class, Inclusive Of Minimum Qualifications And Re-title To Highway Maintenance Supervisor; 3) Revisions To The Highway Maintenance Series Specification; 4) Request To Re-title The Current Highway Maintenance Supervisor II Eligible List To Highway Maintenance Supervisor; And 5) Request To Grant Status To Current Highway Maintenance Supervisor I Incumbents In The Department Of Transportation In The Retitled Class Of Highway Maintenance Supervisor, In**

Accordance With Rule 2.6

ACTION: By unanimous vote of those present, took the following action as submitted by Department of Personnel Services in their report dated May 9, 2008:

1. Abolished the Highway Maintenance Supervisor I Class;
2. Revised the class of Highway Maintenance Supervisor II, inclusive of Minimum Qualifications and Retitled the Highway Maintenance Supervisor II class to Highway Maintenance Supervisor;
3. Revised the Highway Maintenance Series Specification to reflect the current changes; and
4. Re-titled the Current Highway Maintenance Supervisor II Eligible List to Highway Maintenance Supervisor

The Commission did not grant status to the Highway Maintenance Supervisor I incumbents as requested as the Department of Transportation and Department of Water Resources Highway Maintenance Supervisor I incumbents were reallocated and granted permanent status as Highway Maintenance Supervisors II when the Commission granted item K on the agenda, the University Research & Associates appeal.

G. Department Of Personnel Services: Proposed New Class Of Stormwater Utility Supervisor And Request To Grant Status To Current Department Of Water Resources Highway Maintenance Supervisor I And Highway Maintenance Supervisor II Incumbents In The New Stormwater Utility Supervisor Class

ACTION: By unanimous vote of those present, approved as submitted by Department of Personnel Services in their report dated May 15, 2008.

1. The new class of Stormwater Utility Supervisor; and
2. Granting of Status to the current Department of Water Resources Highway Maintenance Supervisor I and Highway Maintenance Supervisor II incumbents in the new class of Stormwater Utility Supervisor.

H. Department Of Personnel Services: New Class Of Stormwater Utility Manager, Inclusive Of A Twelve Month Probationary Period, And Granting Of Status To Current Department Of Water Resources Highway Maintenance Manager Incumbents In The New Stormwater Utility Manager Class

ACTION: By unanimous vote of those present, took the following actions as submitted by Department of Personnel Services in their report dated May 15, 2008.

1. Approved the new class of Stormwater Utility Manager, inclusive of a Twelve-Month Probationary Period; and
2. Granted Status to current Department of Water Resources Highway Maintenance Manager incumbents in the new class of Stormwater Utility Manager.

I. Department Of Personnel Services: Proposed Revision To The Airfield Maintenance Supervisor Class, Inclusive Of Minimum Qualifications, And Re-titling To Airfield Maintenance Manager

ACTION: By unanimous vote of those present, continued consideration of the above matter to the July 25, 2008 meeting, directing that Department of Personnel Services report back with clarification on how substantially different in job duties, functions and abilities, the Airfield Maintenance Supervisor and Airfield Maintenance Manager classifications is from the Highway Maintenance Supervisor and Highway Maintenance Manager classifications.

J. Department of Personnel Services: Proposed New Class Of Airfield Maintenance Supervisor And Request To Grant Status To Current Sacramento County Airport System Highway Maintenance Supervisor II Incumbents In The New Airfield Maintenance Supervisor Class, In Accordance With Civil Service Rule 2.6

ACTION: By unanimous vote of those present, continued consideration to the July 25, 2008 meeting, directing that Department of Personnel Services report back with clarification on how substantially different in job duties, functions and abilities, the Airfield Maintenance Supervisor classification is from the Highway Maintenance Supervisor classification.

K. University Research & Associates Appeal On Behalf Of Highway Maintenance Supervisor I and Highway Maintenance Supervisor II Incumbents Regarding Their Position Allocations In Department of Transportation And Department Of Water Resources

ACTION: By unanimous vote of those present, granted the appeal, reallocating and granting permanent status to Department of Transportation and Department of Water Resources Highway Maintenance Supervisor I incumbents as Highway Maintenance Supervisors II

ADJOURNMENT

There being no further business to come before the Commission and by unanimous vote, the meeting was adjourned at 4:32 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, July 11, 2008, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

_____/S/
Sheri Dyer,
Executive Secretary

_____/S/
Leslie Leahy,
Executive Officer

APPROVED:

_____/S/
Bruce Nelson,
Chairperson