

MINUTES

Sacramento County Civil Service Commission Meeting 700 H Street, Suite 1450 Sacramento, California 95814

October 16, 2009

The Commission convened for its regularly scheduled meeting at 1:30 p.m. on Friday, October 16, 2009, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Bowler, Johnson, Meredith, Nelson, and Suter were present.

CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

- A. **Minutes 8/28/09** *(Continued from 9/18 & 10/2/09)*
- H. **Receive And File Department Of Personnel Services Monthly Status Report Of Promotional Examinations And Late Applications For July** *(Continued from 9/18 & 10/2/09)*
- I. **Receive And File Department Of Personnel Services Monthly Status Report On Exempt Student Classes For August** *(Continued from 9/18 & 10/2/09)*
- J. **Receive And File Department Of Personnel Services Monthly Status Report Of Promotional Examinations And Late Applications For August** *(Continued from 9/18 & 10/2/09)*
- K. **Second Report Back: Receive And File Department Of Personnel Services Response To The August 28, 2009 Commission Directive That Information Regarding The Expiration Date Of The Principal Building Inspector Eligible List; The Number Of Employees Laid Off From Sacramento County Building Inspection Resulting From 08-09 Midyear And 09-10 Fiscal Year Budget Reductions; And The Classification Held By Each Of The Laid Off Employees** *(Continued from 10/2/09)*
- N. **Receive And File Department Of Personnel Services Quarterly Report Of Eligible Lists Extended For The Period For July, August, And September 2009**
- Q. **Receive And File Department Of Personnel Services Monthly Status Report On Exempt Student Classes For September**
- R. **Receive And File Department Of Personnel Services Monthly Status Report Of Promotional Examinations And Late Applications For September**

ACTION: On a motion by Commissioner Suter and by unanimous vote, items H, J, K, N, and R were removed from Consent for discussion and action as Separate Matters.

ACTION: By unanimous vote, approved the Consent Calendar. (Items A, I And

Q).

SEPARATE MATTERS

- B. **Departmental Requests To Extend Provisional Appointments – NONE**
- C. **Appeals Pursuant To Civil Service Rule 4.2, Application Rejections – NONE**
- D. **CLOSED SESSION: Proposed Decision Of The Hearing Officer In The Appeal Of ... From Release From Probation As A Sergeant With The Sheriff's Department**

ACTION: At the request of the Appellant, the Commission convened and acted on this matter in closed session. By the following vote, the Commission adopted as the decision of the Civil Service Commission, County of Sacramento, State of California, the hearing officer's proposed decision upholding the Departments' release from probation denying the appeal.

AYES: Commissioners Bowler, Nelson, Johnson, Suter, Meredith
NOES: None
ABSTAIN: None
ABSENT: None

- E. **Department of Personnel Services Proposed New Classes Of: 1) Stormwater Utility Equipment Operator, Inclusive Of A Request To Grant Status To Current Department Of Water Resources Highway Maintenance Equipment Operator Incumbents To The New Class; 2) Senior Stormwater Utility Worker, Inclusive Of A Request To Grant Status To Current Department Of Water Resources Senior Highway Maintenance Worker Incumbents To The New Class; And 3) Stormwater Utility Worker, Inclusive Of A Request To Grant Status To Current Department Of Water Resources Highway Maintenance Worker Incumbents To The New Class**

ACTION: By unanimous vote, the Civil Service Commission approved the above-listed classes as submitted by Department of Personnel Services in their August 19, 2009 report, as noted for correction in the September 25, 2009 CSC Staff Report and corrected in the September 28, 2009 DPS *Updated Reallocation List*, and amended at the public hearing as follows:

1. Under the **Minimum Qualifications** sections of the new classes of Senior Stormwater Utility Worker and Stormwater Utility Worker, added the word *"full-time" before each instance of the word "experience"; and,

ACTION: By unanimous vote, the Civil Service Commission granted status to study incumbents listed in the September 28, 2009 DPS Updated Reallocation List.

F. Amy Smith Appeal Of The Provisional Appointment Of Robert Chase To Principal Building Inspector, Alleging A Violation Of Civil Service Rule 7.5 For Failure To Meet The Principal Building Inspector Minimum Qualifications; And Request That Mr. Chase Be Released From His Provisional Appointment As Principal Building Inspector

ACTION: By unanimous vote, the Commission having authority over the classification plan officially interpreted the Minimum Qualifications of the Principle Building Inspector class specification as follows:

The “**And**” section, which includes “Three (3) years of experience as a building inspector in a building code inspection program”, and the “Education substitution” shall apply to ***both*** the first and second patterns.

ACTION: By a vote of 4 to 1, the Commission dismissed without prejudice the request to have the Principal Building Inspector provisional appointment of Mr. Robert Chase rescinded, on the grounds that it falls outside Civil Service Commission jurisdiction.

G. Receive And File Department Of Personnel Services Monthly Status Report On Provisional Appointments For August (*Continued from 9/18 & 10/2/09*)

ACTION: By unanimous vote, received and filed.

H. Receive And File Department Of Personnel Services Monthly Status Report Of Promotional Examinations And Late Applications For July (*Continued from 9/18 & 10/2/09*)

This item was removed from the Consent Calendar for discussion.

ACTION: By unanimous vote, received and filed.

J. Receive And File Department Of Personnel Services Monthly Status Report Of Promotional Examinations And Late Applications For August (*Continued from 9/18 & 10/2/09*)

This item was removed from the Consent Calendar for discussion.

ACTION: By unanimous vote, received and filed.

- K. Second Report Back: Receive And File Department Of Personnel Services Response To The August 28, 2009 Commission Directive That Information Regarding The Expiration Date Of The Principal Building Inspector Eligible List; The Number Of Employees Laid Off From Sacramento County Building Inspection Resulting From 08-09 Midyear And 09-10 Fiscal Year Budget Reductions; And The Classification Held By Each Of The Laid Off Employees**

This item was removed from the Consent Calendar for discussion.

ACTION: By unanimous vote, received and filed.

- L. Department Of Personnel Services Proposed New Classes Of 1) Sanitation District Senior Business Analyst; 2) Sanitation District Associate Business Analyst; And 3) Sanitation District Assistant Business Analyst (WITHDRAWN By DPS)**

- M. Department Of Personnel Services Proposed New Classes Of 1) Sanitation District Real Time Process Control Systems Supervisor; 2) Sanitation District Senior Real Time Process Control Systems Analyst; 3) Sanitation District Real Time Process Control Systems Analyst (Level I/II); And Request To Grant Status To The Study Incumbents, Pursuant To Civil Service Rule 2.6**

ACTION: By unanimous vote, the Commission, continued consideration of the above-listed classes to the meeting of November 6, 2009.

- N. Receive And File Department Of Personnel Services Quarterly Report Of Eligible Lists Extended For The Period Of July, August, And September 2009**

This item was removed from the Consent Calendar for discussion.

ACTION: By unanimous vote, received and filed.

- O. OPEN SESSION: Civil Service Commission Discussion Regarding The Definition Of Reemployment Lists, How Reemployment Lists Differ From Reinstatement Lists, And How Reemployment Lists Work**

NO ACTION REQUIRED

P. Receive And File Department Of Personnel Services Monthly Status Report On Provisional Appointments For September

This item was removed from the Consent Calendar for discussion.

ACTION: By a vote of 4 to 1, received and filed.

R. Receive And File Department Of Personnel Services Monthly Status Report Of Promotional Examinations And Late Applications For September

This item was removed from the Consent Calendar for discussion.

ACTION: By unanimous vote, received and filed.

OTHER

Commissioner Nelson requested a report back from Department of Personnel Services regarding Item F above, asking specifically for the actions they will have taken according to Commission directives.

ADJOURNMENT

There being no further business to come before the Commission and by unanimous vote, the meeting was adjourned at 4:42 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, November 6, 2009, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

/S/
Jeanette King,
Civil Service Specialist

/S/
Leslie Leahy,
Executive Officer

APPROVED:

/S/
Bernard Bowler,
Chairperson