

**Sacramento County Civil Service Commission
December 6, 2013 ~ 1:30pm**

ACTION MINUTES

PROCEDURAL MATTERS

- 1) Call to Order: The meeting was called to order by Commission Chair Gordon Purdy at 1:30p.m in Sacramento County Board of Supervisors Hearing Room 2.
- 2) Pledge of Allegiance: Chair Purdy led the Pledge of Allegiance.
- 3) Roll Call and Declaration of a Quorum: Roll was called by Civil Service Specialist Jeanette King, and it was noted that Vice Chair Michael Johnson and Commissioners Bruce Nelson and Ron Suter were present along with Chair Purdy. Commissioner Patricia Macht was marked absent. With four Commissioners present, a quorum was declared.

CONSENT MATTERS

- 4) Adoption of Commission Meeting Minutes:

A) *November 15, 2013 Regular Meeting*

ACTION: Motion by Commissioner Suter and seconded by Commissioner Johnson to adopt the November 15, 2013 meeting minutes. The motion was adopted unanimously.

TIMED MATTERS

- 5) 1:35pm: Appeal Hearing – Employment Disqualification for Failure to Pass a Psychological Exam as Required by Government Code Section 1031 (f) (Civil Service Rules 4.7 and 4.9)

A) *Appeal No. 5952-13*

ACTION: Based on the evidence presented, as well as the findings and recommendations of the Commission's consulting psychologist and Executive Officer, the Commission found that the appellant was free from any emotional or mental condition which might adversely affect the exercise of the powers of a peace officer. Motion by Commissioner Suter and seconded by Commissioner Johnson to grant the appeal thus removing the disqualification from the

appellant's record making him again eligible for hire in the Deputy Sheriff On Call classification by the Sacramento County Sherriff's Department. The motion was adopted 3 to 0 with Commissioner Nelson abstaining.

It was noted for the record that although the Commission granted the instant appeal, it does not have authority to require the County Sheriff's Department to hire the Appellant. That authority rests solely with the Sheriff's Department. Should it decide not to hire the Appellant; there is no further recourse with the Commission.

SEPARATE MATTERS

- 6) Unfinished Business: NONE
- 7) New Business: NONE

INFORMATIONAL MATTERS

- 8) Department of Personnel Service Informational Report: This was a report back to the Commission regarding any possible fiscal and workload benefits of broadening existing job classifications by combining classes with similar duties and responsibilities as well as lengthening some eligibility lists to reduce the number of times exams are given. A handout was furnished by DPS Director David Devine during this presentation. No action was taken.
- 9) Public Comment: NONE
- 10) Executive Officers Report:

Executive Officer Dowdin Calvillo reported that the next meeting would be on December 20 and that the meeting packet has been distributed. The only item missing is the Meeting Minutes from today's meeting, which will be drafted and mailed to Commissioners under separate cover. The main action item for that meeting is the consideration of the Golf Course Superintendent Class Study.

She also reported that the January 10, 2014 meeting will be cancelled so there will only be one meeting next month: January 24, 2014. The following items are tentatively scheduled for that meeting: 1) reconsideration of the Traffic Signal and Lighting Class Study; 2) Exam Disqualification appeal hearing; and 3) consideration of the Airport Manager Series Class Study.

Executive Officer Dowdin Calvillo reported the following regarding pending appeals. Acting as an agent for the Commission, and consistent with the Civil Service Rules, she closed two Release from Probation (RFP) appeals last week for failure to submit their corresponding Statement of Facts as required by Civil Service Rules. Appellants have until December 26, 2013 to appeal the Executive Officer's action. In addition, she stated that the Commission currently has five pending RFP appeals and one Exam Disqualification appeal.

ADJOURNMENT

ACTION: There being no further business before the Commission, Commissioner Nelson moved to adjourn the meeting. Commissioner Suter seconded the motion, and it was adopted unanimously. Chair Purdy then adjourned the meeting at 3:59 p.m.


The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, December 20, 2013 in Board of Supervisors Chambers at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

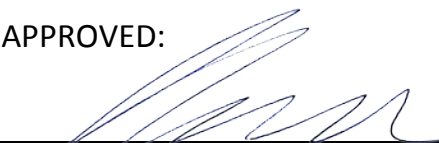


Jeanette King
Civil Service Specialist



Alice Dowdin Calvillo
Executive Officer

APPROVED:



Gordon Purdy
Chair