

Sacramento County Civil Service Commission
April 1, 2016 ~ 1:30pm

ADOPTED
ACTION MINUTES

PROCEDURAL MATTERS

- 1) Call to Order: The meeting was called to order by Commission Chair Ron Suter at 1:31pm in the Chambers of the Sacramento County Board of Supervisors.
- 2) Pledge of Allegiance: Chair Suter led the Pledge of Allegiance.
- 3) Roll Call and Declaration of a Quorum: Roll was called by Civil Service Specialist Ms. Jeanette King and it was noted that Chair Suter and Commissioners Michael Johnson, Patricia Macht, and Bruce Nelson were present and that Commissioner Gordon Purdy was absent. A quorum was declared.

PUBLIC COMMENT

- 1) Public Comment: None received.

CONSENT MATTERS

- 2) Adoption of Commission Meeting Minutes:
March 4, 2016 Regular Business Meeting
- 3) Reports: The following status reports were prepared and submitted by the Department of Personnel Services for receipt and filing:
 - A) *Student Class Appointments: report for February 2016*
 - B) *Promotional Exams and Late Applications: report for February 2016*

ACTION: Motion by Commissioner Nelson, seconded by Commissioner Macht to adopt all items on consent. The motion was adopted unanimously (4 to 0).

APPEAL HEARINGS

- 4) Release from Probation (Civil Service Rule 12.3) *This hearing was conducted in closed session per Government Code section 54957 (b).*

Appeal No. 6061-15

The following actions were reported out of closed session.

ACTION: Motion by Commissioner Johnson, seconded by Commissioner Macht to: 1) find that the February 1, 2016 proposed decision issued in the instant appeal is deficient on its face due to factual inadequacies and inconsistencies; and 2) reject the proposed decision in its entirety.

ACTION: Motion to amend the main motion by Commissioner Macht, seconded by Commissioner Johnson, to include the finding that the issue determination within said proposed decision regarding whether or not “union activities” constitute “political beliefs” under Civil Service Rule 12.6(a) to be ambiguous at best. Motion to amend the main motion was adopted 3 to 1 (Suter no).

ACTION: The main motion, as amended, was adopted 3 to 1 (Suter no).

ACTION: Motion by Nelson and seconded Macht to refer the instant appeal to a new hearing officer for a de novo review was adopted 3 to 1 (Suter, no).

SEPARATE MATTERS

- 5) Reports: The following report was prepared and presented by the Department of Personnel Services by staff.

Provisional Appointments: Report for February 2016

ACTION: Motion by Commissioner Nelson, seconded by Commissioner Johnson to accept and file the aforementioned report. Motion adopted 4 to 0.

- 6) Unfinished Business: NONE

7) New Business:

Approval of the Commission's Proposed Budget for the 2016/17 fiscal year, as prepared by the Commission's Executive Officer

ACTION: Motion by Commissioner Nelson, seconded by Commissioner Macht to approve the Commission's Proposed Budget for the 2016/17 fiscal year as prepared by Executive Officer Alice Dowdin Calvillo. Motion adopted 4 to 0.

INFORMATIONAL MATTERS

8) Executive Officer's Report: This was a verbal presentation to the Commission.

Executive Officer Dowdin Calvillo informed Commissioners that there will be one allocation appeal hearing scheduled for their next public meeting on April 15, 2016. She reported that the Commission may have a second allocation appeal hearing at the May 6, 2016 meeting, and that it will consider the Commission's proposed meeting schedule for the upcoming fiscal year at the Commission's May 20, 2016 meeting.

She reported that there are currently, there are: six allocation, four releases from probation, one exam evaluation, one psychological disqualification, and one failed drug test appeals pending before the Commission.

Dowdin Calvillo notified Commissioners that, according to DPS, staff are currently working on two class studies: 1) Mental Health Worker – Discharge Planner; and 2) County Veterans Services Officer. The later study was just released this afternoon to the Executive Officer for a preliminary review.

ADJOURNMENT

ACTION: With no further business pending before the Commission, Commissioner Nelson moved to adjourn the meeting, and Commissioner Macht seconded the motion. It was adopted unanimously (4 to 0). Chair Suter then adjourned the meeting at 3:38pm.

Respectfully Submitted:

Approval Recommended:

Jeanette King, Civil Service Specialist

Alice Dowdin Calvillo, Executive Officer

APPROVED:

Ronald Suter, Chair