

**PUBLIC NOTICE**  
**Regular Meeting Agenda**  
**Sacramento County Civil Service Commission**  
**December 13, 2019 ~ 1:30pm**

**LOCATION:** Sacramento County Board of Supervisors' Chambers<sup>1</sup>  
700 H Street, Sacramento, California 95814

**PROCEDURAL MATTERS**

- 1) Call to Order:
- 2) Pledge of Allegiance:
- 3) Roll Call and Declaration of a Quorum:

**PUBLIC COMMENT**

- 4) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda and is within the Commission's subject matter jurisdiction. However, the Commission may not take action on such items except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13.

**CONSENT MATTERS**

*(Consent Matters are acted upon as one unit. If an item is removed from consent for discussion, it will be heard under Separate Matters.)*

- 5) Adopt Commission Meeting Minutes:  
  
*November 15, 2019 Regular Business Meeting*
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports:
  - A) *Student Class Appointments: report for November 2019*
  - B) *Promotional Exams and Late Applications: report for November 2019*

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<sup>1</sup> The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY) no later than five working days prior to the meeting.

## SEPARATE MATTERS

*(Non-consent items requiring action by the commission)*

- 7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Report:

*Report for November 2019*

- 8) Establish Extraordinary Workload Priorities for 2020

*Determine which, if any, extraordinary topics and/or issues will be formally addressed by the Commission in 2020; prioritize them in terms of the Commission's general workload; and, to the extent possible, provide guidance to the Executive Officer regarding the scheduling of such topics and/or issues in the coming year/s.*

## INFORMATIONAL MATTERS

*(Non-action items)*

- 9) Executive Officer's Report: This will be a verbal report to the Commission.

## ADJOURNMENT

### The Civil Service Commission's Mission Statement

*To provide policy direction and oversight for the merit selection, promotion, retention, classification, and discipline of civil service employees pursuant to Article XVI of the Sacramento County Charter.*