

**PUBLIC NOTICE**  
**Regular Meeting Agenda**  
**Sacramento County Civil Service Commission**  
**May 24, 2019 ~ 1:30pm**

**LOCATION:** Sacramento County Board of Supervisors' Chambers<sup>1</sup>  
700 H Street, Sacramento, California 95814

**PROCEDURAL MATTERS**

- 1) Call to Order:
- 2) Pledge of Allegiance:
- 3) Roll Call and Declaration of a Quorum:

**PUBLIC COMMENT**

- 4) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda and is within the Commission's subject matter jurisdiction. However, the Commission may not take action on such items except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13.

**CONSENT MATTERS**

*(Consent Matters are acted upon as one unit. If an item is removed from consent for discussion, it will be heard under Separate Matters.)*

- 5) Adopt Commission Meeting Minutes:  
  
*May 10, 2019 Regular Business Meeting*
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports:
  - A) Student Class Appointments: report for April 2019
  - B) Promotional Exams and Late Applications: report for April 2019
- 7) Adopt the Commission's Meeting Schedule for the 2019/20 Fiscal Year, including tentative meeting dates for the second half of 2020.

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<sup>1</sup> The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY) no later than five working days prior to the meeting.

## SEPARATE MATTERS

*(Non-consent items requiring action by the commission)*

- 8) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Report:

*Report for April 2019*

- 9) Revise the Sacramento County Classification Plan as recommended by the 2019 Animal Control Officer series class study to:

- *Revise, including revisions to the minimum qualifications (MQs), the following classes within the Animal Control Officer series: Animal Care Attendant; Animal Control Officer; Senior Animal Control Officer; Animal Shelter Volunteer Program Coordinator; and Supervising Animal Control Officer; and*
- *Establish the Animal Care Program Coordinator class within the same series.*

## INFORMATIONAL MATTERS

*(Non-action items)*

- 10) Executive Officer's Report: This will be a verbal report to the Commission.

## ADJOURNMENT

### The Civil Service Commission's Mission Statement

*To provide policy direction and oversight for the merit selection, promotion, retention, classification, and discipline of civil service employees pursuant to Article XVI of the Sacramento County Charter.*