

**Sacramento County Civil Service Commission  
August 14, 2020 ~ 1:30pm (Teleconference)**

ADOPTED  
ACTION MINUTES

*In compliance with directives of the County, State, and Centers for Disease Control and Prevention, this meeting was streamed live and closed to the public. Members of the public were encouraged to participate in the meeting by submitting written comments electronically.*

**PROCEDURAL MATTERS**

- 1) Call to Order: The meeting was called to order by Commission Chair Bruce Nelson at 1:50pm, on Friday, August 14, 2020.
- 2) Pledge of Allegiance: Commissioner Nelson led the Pledge of Allegiance.
- 3) Roll Call and Declaration of a Quorum: Roll was called by Commission Clerk Gina Volpi, and it was noted that Commission Chair Nelson and Commissioners Michael Johnson, Gordon Purdy, and Ron Suter were present. A quorum was declared.

**PUBLIC COMMENT**

- 4) Public Comment: none

**CONSENT MATTERS**

- 5) Adopt Commission Meeting Minutes:  
  
*July 24, 2020 Regular Business Meeting*
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports:
  - A) *Student Class Appointments: report for July 2020*
  - B) *Promotional Exams and Late Applications: report for July 2020*

ACTION: Motion by Commissioner Suter, seconded by Commissioner Purdy, to adopt Items 5 and 6 on Consent. The motion was adopted unanimously (4 to 0).

**SEPARATE MATTERS**

- 7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Report:  
  
*Report for July 2020*

ACTION: Motion by Commissioner Suter, seconded by Commissioner Johnson, to accept the Monthly Provisional Appointments Status Report for July 2020. The motion was adopted unanimously (4 to 0).

- 8) Revise the Sacramento County Classification Plan as recommended by the 2020 Behavioral Health Peer Specialist class study to:

*Establish the Behavioral Health Peer Specialist Program Manager; Senior Behavioral Health Peer Specialist; and the Behavioral Health Peer Specialist classifications thereby establishing the Behavioral Health Peer Specialist series.*

ACTION: Motion by Commissioner Purdy, seconded by Commissioner Suter, to adopt the Executive Officer's recommendation to: establish the proposed Behavioral Health Peer Specialist Program Manager; Senior Behavioral Health Peer Specialist; and the Behavioral Health Peer Specialist classifications; and refer this action to the Board of Supervisors for its approval. The motion was adopted 3 to 0 with one abstention (Johnson).

**INFORMATIONAL MATTERS**  
*(Non-action items)*

- 9) Executive Officer's Report: This was a verbal report to the Commission.

Executive Officer Alice Dowdin Calvillo informed the Commission that the September 11, 2020 meeting would be cancelled and that the next meeting would then be September 25. She indicated the Commission would hear two appeals – a release from probation and a failed drug test. She also said that the Commission may hear a release from probation appeal at its October 23 meeting as well.

She reported that she recently closed one release from probation appeal after it was withdrawn by the appellant and that currently, there are four release from probations; one allocation; and one failed drug test appeal pending before the Commission.

**ADJOURNMENT**

Seeing no further business before the Commission, Chair Nelson adjourned the meeting at 2:46 pm after it was moved by Commission Suter and seconded by Commissioner Nelson with the motion adopted unanimously (4 to 0).

*Adopted 25 September 25 2020*