

PUBLIC NOTICE
Regular Meeting Agenda
Sacramento County Civil Service Commission
July 24, 2020 ~ 1:30pm
(Teleconference)

LOCATION: Sacramento County Board of Supervisors' Chambers
700 H Street, Sacramento, California 95814

PUBLIC COMMENT PROCEDURES

In compliance with directives of the County, State, and Centers for Disease Control and Prevention (CDC), this meeting is live stream and closed to public attendance. Meeting procedures are subject to change pursuant to guidelines related to social distancing and minimizing person-to-person contact.

Live meeting comment

Sign up to make a public comment during a live meeting. Registration opens when the agenda is posted 72-hours prior to the meeting date. Dial (916) 875-2500 to provide contact information. On the day of the meeting, callers will be contacted by phone and transferred to the meeting to make a comment on a specific agenda item or off-agenda item. Callers may sign up until public comments are closed for a specific item, respectively.

Written comment

- Send an email comment to BoardClerk@saccounty.net.
- Make a comment online at <http://bospublicmeetings.saccounty.net>.
- Mail a comment to 700 H Street, Suite 2450, Sacramento, CA 95814.
- Written comments are distributed to members, filed in the record, and will not be read aloud.

VIEW MEETING

The meeting will be streamed live through BlueJeans Events. Members of the public may watch and/or listen to the meeting as follows:

- Video/Audio from a PC: <https://primetime.bluejeans.com/a2m/live-event/uzyyxbcf>
- Video/Audio from a mobile device: <https://primetime.bluejeans.com/a2m/live-event/uzyyxbcf> (Enter Event ID Code: uzyyxbcf)
- Teleconference (audio only) dial: (415) 466-7000 (Enter PIN Code: **3386504#**)

MEETING MATERIAL

The on-line version of the agenda and associated material is available at <http://csc.saccounty.net> (click on "Agendas and Minutes"). Some documents may not be

posted on-line because of size or format (maps, site plans, renderings). Contact the Clerk's Office at (916) 874-5411 to obtain copies of documents.

PROCEDURAL MATTERS

- 1) Call to Order:
- 2) Pledge of Allegiance:
- 3) Roll Call and Declaration of a Quorum:

PUBLIC COMMENT

- 4) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda and is within the Commission's subject matter jurisdiction via email at Boardclerk@saccounty.net . However, the Commission may not take action on such items except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13.

CONSENT MATTERS

(Consent Matters are acted upon as one unit. If an item is removed from consent for discussion, it will be heard under Separate Matters.)

- 5) Adopt Commission Meeting Minutes:
July 19, 2020 Regular Business Meeting
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports:
 - A) *Student Class Appointments: report for June 2020*
 - B) *Promotional Exams and Late Applications: report for June 2020*
 - C) *Extended Eligible Lists: quarterly report for April, May, and June 2020*

SEPARATE MATTERS

(Non-consent items requiring action by the commission)

- 7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Report:
Report for June 2020

- 8) Revise the Sacramento County Classification Plan as recommended by the 2020 Fleet Services Series class study to:
- *Revise, including revisions to the minimum qualifications (MQs), the Fleet Manager classification;*
 - *Establish the Fleet Supervisor and the Senior Automotive Technician classifications;*
 - *Revise, including revisions to MQs, and retitle the Senior Equipment Mechanic classification to Senior Equipment Technician;*
 - *Revise, including revisions to MQs, and retitle the Automotive Mechanic Range A/B classification to Automotive Technician;*
 - *Revise, including revisions to MQs, and retitle the Equipment Mechanic classification to Equipment Technician;*
 - *Revise, including revisions to MQs, and retitle the Equipment Service Worker classification to Fleet Service Worker;*
 - *Abolish the: 1) Automotive Maintenance Supervisor; 2) Equipment Maintenance Supervisor; 3) Senior Automotive Service Worker; and 4) Automotive Service Worker classifications;*
 - *Pursuant to Civil Service Rule 2.6(b), grant status to: 1) seven identified incumbents in the current Automotive Mechanic Range B classification to the proposed Senior Automotive Technician classification; 2) two identified incumbents in the current Automotive Maintenance Supervisor classification to the proposed Fleet Supervisor classification; and 3) four identified incumbents in the current Equipment Maintenance Supervisor classification to the proposed Fleet Supervisor class.*
- 9) Election of Commission Chair and Vice Chair for the 2020/21 fiscal year, pursuant to Civil Service Rule 14.9

INFORMATIONAL MATTERS

(Non-action items)

- 10) Quarterly Status Report by the Department of Personnel Services:
- Classification Studies Approved by the Commission during the second quarter of 2020*
- 11) Executive Officer's Report: This will be a verbal report to the Commission.

ADJOURNMENT