

PUBLIC NOTICE
Regular Meeting Agenda
Sacramento County Civil Service Commission
November 20, 2020 ~ 1:30pm
(Teleconference)

LOCATION: Sacramento County Board of Supervisors' Chambers
700 H Street, Sacramento, California 95814

VIEW MEETING

The meeting will be streamed live through BlueJeans Events. Members of the public may watch and/or listen to the meeting as follows:

- Video/Audio from a PC: <https://primetime.bluejeans.com/a2m/live-event/ppydxxzh>
- Video/Audio from a mobile device: <https://primetime.bluejeans.com/a2m/live-event/ppydxxzh> (Enter Event ID Code: ppydxxzh)
- Teleconference (audio only) dial: (415) 466-7000 (Enter PIN Code: **9789738#**)

PUBLIC COMMENT PROCEDURES

In compliance with directives of the County, State, and Centers for Disease Control and Prevention (CDC), this meeting is live stream and closed to public attendance. Meeting procedures are subject to change pursuant to guidelines related to social distancing and minimizing person-to-person contact.

Live meeting comment

Make a verbal public comment during the meeting. The public comment phone line will open 15-minutes prior to the start of the meeting. Refer to the agenda and listen to the live meeting to determine when is the best time to call to be placed in queue to make a public comment. Callers may be on hold for up to an extended period of time and should plan accordingly. Dial (916) 875-2500 and follow the prompts to be placed in queue for a specific agenda item or off-agenda matter. When the Chair opens public comment for a specific agenda item or off-agenda matter, callers will be transferred from the queue into the meeting to make a verbal comment. Each agenda item queue will remain open until the public comment period is closed for that specific item.

Written comment

- Send an email comment to BoardClerk@saccounty.net.
- Mail a comment to 700 H Street, Suite 2450, Sacramento, CA 95814.
- Written comments are distributed to members, filed in the record, and will not be read aloud.

MEETING MATERIAL

The on-line version of the agenda and associated material is available at <http://csc.saccounty.net> (click on "Agendas and Minutes"). Some documents may not be posted on-line because of size or format (maps, site plans, renderings). Contact the Clerk's Office at (916) 874-5411 to obtain copies of documents.

ACCOMMODATIONS

Requests for accommodations pursuant to the Americans with Disabilities Act (ADA) should be made with the Clerk's Office at (916) 874-5411 (voice) and CA Relay Services 711 (for the hearing impaired) or BoardClerk@saccounty.net prior to the meeting.

PROCEDURAL MATTERS

- 1) Call to Order:
- 2) Pledge of Allegiance:
- 3) Roll Call and Declaration of a Quorum:

PUBLIC COMMENT

- 4) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda and is within the Commission's subject matter jurisdiction via email at Boardclerk@saccounty.net . However, the Commission may not take action on such items except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13.

CONSENT MATTERS

(Consent Matters are acted upon as one unit. If an item is removed from consent for discussion, it will be heard under Separate Matters.)

- 5) Adopt Commission Meeting Minutes:
September 25, 2020 Regular Business Meeting
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports:
 - A) *Student Class Appointments: reports for September and October 2020*
 - B) *Promotional Exams & Late Applications: reports for September October 2020*
 - C) *Extended Eligible Lists: quarterly report for August, September and October 2020*

SEPARATE MATTERS

(Non-consent items requiring action by the commission)

- 7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Reports:

Reports for August (continued from the September 25, 2020 meeting) September and October 2020

- 8) Revise the Sacramento County Classification Plan as recommended by the 2020 Probation Assistant class study to:

Revise and retitle the Probation Assistant classification to Assistant Probation Officer and authorize the retitling of the classification as it appears in other classification specifications.

- 9) Receive a report from the Department of Personnel Services on Continuous File Examinations as authorized by Civil Service Rule 5.2(c), and take action, if appropriate.

INFORMATIONAL MATTERS

(Non-action items)

- 10) Quarterly Status Report by the Department of Personnel Services on Classification Studies Previously Approved by the Civil Service Commission

Report for the Third Quarter

- 11) Executive Officer's Report: This will be a verbal report to the Commission.

ADJOURNMENT