

**AGENDA & REGULAR MEETING NOTICE
SACRAMENTO COUNTY CIVIL SERVICE COMMISSION
MARCH 19, 2021 AT 1:30 PM**

**(TELECONFERENCE VIA ZOOM)
BOARD OF SUPERVISORS CHAMBERS
700 H STREET, SACRAMENTO, CA 95814**

VIEW MEETING

The meeting will be streamed live through Zoom. Members of the public may watch and/or listen to the meeting as follows:

Join Zoom Meeting

<https://sacounty-net.zoomgov.com/j/1615930393>

Webinar ID: 161 593 0393

Dial by your location

(669) 254-5252

Webinar ID: 161 593 0393

PUBLIC COMMENT PROCEDURES

In compliance with directives of the County, State, and Centers for Disease Control and Prevention (CDC), this meeting is live stream and closed to public attendance. Meeting procedures are subject to change pursuant to guidelines related to social distancing and minimizing person-to-person contact.

Live meeting comment

Make a verbal public comment during the meeting. The public comment phone line will open 15-minutes prior to the start of the meeting. Refer to the agenda and listen to the live meeting to determine when is the best time to call to be placed in queue to make a public comment. Callers may be on hold for up to an extended period of time and should plan accordingly. Dial (916) 875-2500 and follow the prompts to be placed in queue for a specific agenda item or off-agenda matter. When the Chair opens public comment for a specific agenda item or off-agenda matter, callers will be transferred from the queue into the meeting to make a verbal comment. Each agenda item queue will remain open until the public comment period is closed for that specific item.

Written comment

- Send an email comment to BoardClerk@sacounty.net.
- Mail a comment to 700 H Street, Suite 2450, Sacramento, CA 95814.
- Written comments are distributed to members, filed in the record, and will not be read aloud.

MEETING MATERIAL

The on-line version of the agenda and associated material is available at <http://csc.saccounty.net> (click on "Agendas and Minutes"). Some documents may not be posted on-line because of size or format (maps, site plans, renderings). Contact the Clerk's Office at (916) 874-5411 to obtain copies of documents.

ACCOMMODATIONS

Requests for accommodations pursuant to the Americans with Disabilities Act (ADA) should be made with the Clerk's Office at (916) 874-5411 (voice) and CA Relay Services 711 (for the hearing impaired) or BoardClerk@saccounty.net prior to the meeting.

PROCEDURAL MATTERS

- 1) Call to Order
- 2) Roll Call and Declaration of a Quorum

PUBLIC COMMENT

- 3) Public Comment: At this time, anyone may address the Commission regarding any item that is not already scheduled on today's meeting agenda and is within the Commission's subject matter jurisdiction via email at Boardclerk@saccounty.net.

However, the Commission may not take action on such items except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13.

CONSENT MATTERS

(Consent Matters Are Acted Upon As One Unit. Items Removed From Consent For Discussion Will Be Heard Under Separate Matters.)

- 4) Adopt Commission Meeting Minutes
 - February 19, 2021 Regular Business Meeting
- 5) Receive And File Monthly And Quarterly Department Of Personnel Services Reports
 - Student Class Appointments: Report For February 2021
 - Promotional Exams & Late Applications: Report For February 2021

SEPARATE MATTERS

(Non-Consent Items Requiring Action By The Commission)

- 6) Accept The Department Of Personnel Services' Monthly Provisional Appointments Status Reports
 - Report for February 2021
- 7) Revise The Sacramento County Classification Plan As Recommended By The 2020 Traffic Signs Maintenance Worker Series Class Study
 - Revise, Including Changes To The Minimum Qualifications, The Following Classes Within The Traffic Signs Maintenance Worker Series:
 - Traffic Signs Maintenance Worker I;
 - Traffic Signs Maintenance Worker II; And
 - Traffic Signs Maintenance Worker III
- 8) Revise The Sacramento County Classification Plan As Recommended By The 2020 Election Series Class Study
 - Revise, Including Changes To The Minimum Qualifications, The Following Classes Within The Election Series:
 - Election Clerk;
 - Election Assistant;
 - Senior Election Assistant;
 - Election Supervisor;
 - Election Manager; and
 - Assistant Registrar of Voters

INFORMATIONAL MATTERS

(Non-Action Items)

- 8) Executive Officer's Verbal Report To The Commission

ADJOURNMENT