

**AGENDA & REGULAR MEETING NOTICE
SACRAMENTO COUNTY CIVIL SERVICE COMMISSION
November 5, 2021 AT 1:30 PM**

**(TELECONFERENCE VIA ZOOM)
BOARD OF SUPERVISORS CHAMBERS
700 H STREET, SACRAMENTO, CA 95814**

VIEW MEETING

The meeting will be streamed live through Zoom. Members of the public may watch and/or listen to the meeting as follows:

Join Zoom Meeting

<https://saccounty-net.zoomgov.com/j/1617082231>

Webinar ID: **161 708 2231**

Dial by your location

(669) 254-5252

Webinar ID: **161 708 2231**

PUBLIC COMMENT PROCEDURES

In compliance with directives of the County, State, and Centers for Disease Control and Prevention (CDC), this meeting is live stream and closed to public attendance. Meeting procedures are subject to change pursuant to guidelines related to social distancing and minimizing person-to-person contact.

Live meeting comment

Sign up to make a public comment during a live meeting. Registration opens when the agenda is posted 72-hours prior to the meeting date. Dial (916) 875-2501 to provide contact information. On the day of the meeting, callers will be contacted by phone and transferred to the meeting to make a comment on a specific agenda item or off-agenda item. Callers may sign up until public comments are closed for a specific item, respectively.

Written comment

- Send an email comment to BoardClerk@saccounty.net.
- Mail a comment to 700 H Street, Suite 2450, Sacramento, CA 95814.
- Written comments are distributed to members, filed in the record, and will not be read aloud.

MEETING MATERIAL

The on-line version of the agenda and associated material is available at <http://csc.saccounty.net> (click on "Agendas and Minutes"). Some documents may not be posted on-line because of size or format (maps, site plans, renderings). Contact the Clerk's Office at (916) 874-5411 to obtain copies of documents.

ACCOMMODATIONS

If there is a need for an accommodation pursuant to the Americans with Disabilities Act (ADA), medical reasons or for other needs, please contact the Clerk of the Board by telephone at (916) 874-5411 (voice) and CA Relay Services 711 (for the hearing impaired) or Boardclerk@saccounty.net prior to the meeting.

PROCEDURAL MATTERS

- 1) Call to Order
- 2) Roll Call and Declaration of a Quorum

PUBLIC COMMENT

- 3) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda *and* is within the Commission's subject matter jurisdiction.

However, the Commission may not take action on such items except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13.

CONSENT MATTERS

(Consent Matters are acted upon as one unit. Items removed from consent for discussion will be heard under Separate Matters.)

- 4) Adopt Resolution 01-2021 Authorizing Remote Teleconference Meetings From November 5 To December 5, 2021
- 5) Adopt Commission Meeting Minutes
 - September 24, 2021 Regular Business Meeting
- 6) Receive And File Monthly And Quarterly Department Of Personnel Services Reports
 - A) Promotional Exams & Late Applications: Report For September 2021
 - B) Extended Eligible Lists: Quarterly Report For July, August, And September 2021

SEPARATE MATTERS

(Non-consent items requiring action by the Commission)

- 7) Accept The Department Of Personnel Services' Monthly Provisional Appointments Status Report
 - Report For September 2021
- 8) Revise The Sacramento County Classification Plan As Recommended By The 2021 Airport Operations Dispatchers Series Class Study
 - Establish The Senior Airport Operations Dispatcher Class Within The Airport Operations Dispatcher Series
 - Revise, Including Changes To The Minimum Qualifications (MQs), And Retitle The Airport Operations Dispatcher Level I/II Class To Airport Operations Dispatcher Class
 - Revise, Including Changes To The MQs, Supervising Communications/Operations Dispatcher Class
 - Pursuant To Civil Service Rule 2.6(B), Grant Permanent Status To Three Incumbents Into The Proposed Senior Airport Operations Dispatcher Class

INFORMATIONAL MATTERS

(Non-action items)

- 9) Quarterly Status Report By The Department Of Personnel Services On Classification Studies Previously Approved By The Civil Service Commission
 - Report For The Third Quarter Of 2021
- 10) Quarterly Status Report By The Department Of Personnel Services On Continuous Exams
 - Report For The Third Quarter Of 2021
- 11) Executive Officer's Verbal Report To The Commission

ADJOURNMENT