

Sacramento County Civil Service Commission
September 24, 2021 ~ 1:30pm (Teleconference via Zoom)

ADOPTED
ACTION MINUTES

Executive Officer Alice Dowdin Calvillo read the following into the record: "In compliance with directives of the County, State, and Centers for Disease Control and Prevention, this meeting was streamed live and closed to the public. Members of the public were encouraged to participate in the meeting by submitting written comments electronically."

PROCEDURAL MATTERS

- 1) Call to Order: The meeting was called to order by the Commission Chair Mike Johnson at 1:31 on Friday, September 24, 2021.
- 2) Roll Call and Declaration of a Quorum: Roll was called by Commission Clerk Gina Volpi, and it was noted that Commissioners Nick Bloise, Mike Johnson, and Ron Suter were present and that Commissioner Bruce Nelson was absent. A quorum was declared.

PUBLIC COMMENT

- 3) Public Comment: None received.

CONSENT MATTERS

- 4) Adopt Commission Meeting Minutes
 - August 20, 2021 Regular Business Meeting
- 5) Receive and File Monthly and Quarterly Department of Personnel Services Reports
 - Promotional Exams & Late Applications: report for August 2021

ACTION: Motion by Commissioner Suter, seconded by Commissioner Bloise, to adopt items 4 and 5 on consent. The motion was adopted unanimously (3 to 0).

SEPARATE MATTERS

- 6) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Report
 - Report for August 2021

ACTION: Motion by Commission Chair Suter, seconded by Chair Johnson, to accept the August 2021 Monthly Provisional Appointment status reports. The motion was adopted unanimously (3 to 0).

7) Revise the Sacramento County Classification Plan as recommended by the 2020 Construction Labor Compliance Series Class Study

- Establish the following classes within the proposed Construction Labor Compliance Series:
 - Construction Labor Compliance Technician
 - Senior Construction Labor Compliance Technician
 - Construction Labor Compliance Supervisor
- Pursuant to Civil Service Rule 2.6(c), grant permanent status to: one specified incumbent to the proposed Construction Labor Compliance Technician class; two specified incumbents to the proposed Senior Construction Labor Compliance Technician class; and one specified incumbent to the proposed Construction Labor Compliance Supervisor class

ACTION: After much discussion, including public comment from incumbents in positions proposed for reallocation, motion by Commissioner Bloise, seconded by Commissioner Suter, to continue this item until: 1) DPS can confirm that it spoke with each affected incumbent about the proposed reallocation and what that means for them; and 2) Executive Officer Dowdin Calvillo can verbally speak with ETTI representatives to determine if there are outstanding concerns with the recommendations, including the recommendation to reallocate the four proposed positions. Motion adopted unanimously (3 to 0).

INFORMATIONAL MATTERS
(Non-action items)

8) Executive Officer's Verbal Report to the Commission

Executive Officer Dowdin Calvillo reported that the Commission's next meeting will likely be November 5, 2021 as there appears to be quorum issues in October. Commissioners are scheduled to consider changes to the County's Classification Plan stemming from the 2021 Airport Operations Dispatcher Series class study. In addition, the Commission may also consider changes to the County's Classification Plan stemming from the 2021 Sheriff Series Class Study and may hear one release from probation appeal. This meeting may be conducted in-person

Looking forward to the December 17 meeting, Commissioners may consider proposed changes to the Classification Plan stemming from the 2020 Waste Management System Technician Series class study. She also scheduled an allocation appeal hearing for this meeting.

She reported that if one of the aforementioned meetings can be safely conducted in-person, then Commissioners may honor former Commissioners Macht and Purdy who retired from the Board during the pandemic.

Dowdin Calvillo informed Commissioners that she received no appeals this week and that currently, there are four releases from probation and one allocation appeal pending before the Commission.

Lastly Dowdin Calvillo reported that she received the 2021 Water System Series class study for her preliminary review this week.

ADJOURNMENT

Hearing no further business before the Commission, motion by Commissioner Suter, seconded by Commissioner Bloise to adjourn the meeting. Motion was adopted unanimously (3 to 0) and the meeting was adjourned at 3:08 pm.

Adopted by the Civil Service Commission on 5 Nov 2021