

**Regular Meeting Agenda
Sacramento County Civil Service Commission
August 19, 2022 ~ 1:30pm**

LOCATION: Sacramento County Board of Supervisors' Chambers¹
700 H Street, Sacramento, California 95814

PROCEDURAL MATTERS

- 1) Call to Order
- 2) Flag Salute
- 3) Roll Call and Declaration of a Quorum

PUBLIC COMMENT

- 4) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda *and* is within the Commission's subject matter jurisdiction.

However, the Commission may not take action on such items except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13.

CONSENT MATTERS

(Consent Matters are acted upon as one unit. Items removed from consent for discussion will be heard under Separate Matters.)

- 5) Adopt Commission Meeting Minutes
 - July 15, 2022 Regular Business Meeting
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports
 - Promotional Exams & Late Applications: report for July 2022

¹ The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY) no later than five working days prior to the meeting. This meeting will not be live streamed.

SEPARATE MATTERS

(Non-consent items requiring action by the Commission)

- 7) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Reports
 - Report for July 2022
- 8) Revise the Sacramento County Classification Plan as recommended by the 2022 Manager of Special Districts Class Study to:
 - Revise, including changes to the minimum qualifications, and retitle the Manager of Special Districts Services to Manager of Special Districts classification
- 9) Revise the Sacramento County Classification Plan as recommended by the 2022 Human Resources Information Systems Analyst Series Class Study to:
 - Establish the Human Resources Information Systems Analyst Lv. I/II, and the Human Resources Information Systems Analyst Lv. III classifications within the proposed Human Resources Information Systems Analyst Series
 - Pursuant to Civil Service Rule 2.6(c), grant: permanent status to four specified incumbents and probationary status to one specified incumbent, into the Human Resources Information Systems Analyst Lv. I/II classification; and permanent status to one specified incumbent into the Human Resources Information Systems Analyst Lv. III classification

INFORMATIONAL MATTERS

(Non-action items)

- 10) Quarterly Status Report by the Department of Personnel Services on Classification Studies Previously Approved by the Civil Service Commission
 - Report for the Second Quarter of 2022
- 11) Quarterly Status Report by the Department of Personnel Services on Continuous Exams
 - Report for the Second Quarter of 2022
- 12) Executive Officer's Verbal Report to the Commission

ADJOURNMENT