

**Regular Meeting Agenda  
Sacramento County Civil Service Commission  
January 27, 2023 ~ 1:30pm**

**LOCATION:** Sacramento County Board of Supervisors' Chambers<sup>1</sup>  
700 H Street, Sacramento, California 95814

**PROCEDURAL MATTERS**

- 1) Call to Order
- 2) Flag Salute
- 3) Roll Call and Declaration of a Quorum

**PUBLIC COMMENT**

- 4) Public Comment: At this time, anyone may address the Commission regarding any item that is *not* already scheduled on today's meeting agenda *and* is within the Commission's subject matter jurisdiction.

However, the Commission may not take action on such items except as authorized by Government Code Section 54954.3 and Civil Service Commission Rule 14.13.

**CONSENT MATTERS**

(Consent Matters are acted upon as one unit. Items removed from consent for discussion will be heard under Separate Matters.)

- 5) Adopt Commission Meeting Minutes
  - December 16, 2022 Regular Business Meeting
- 6) Receive and File Monthly and Quarterly Department of Personnel Services Reports
  - A) Promotional Exams & Late Applications: report for December 2022
  - B) Extended Eligible Lists: quarterly report for October, November and December 2022

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<sup>1</sup> The meeting facilities are accessible to persons with disabilities. Requests for interpreting services, assistive listening devices, or other considerations should be made through the County Disability Compliance Office at (916) 874-7642 or (916) 874-7647 (TTY) no later than five working days prior to the meeting. This meeting will not be live streamed.

## **APPEAL HEARING**

- 7) Failed Pre-Employment Drug Test (Civil Service Rule 4.11):

*Appeal 6332-22*

### **SEPARATE MATTERS**

(Non-consent items requiring action by the Commission)

- 8) Accept the Department of Personnel Services' Monthly Provisional Appointments Status Reports

- Report for December 2022

- 9) Revise the Sacramento County Classification Plan as recommended by the 2022 Labor Relations Series Class Study to

- Establish Labor Relations Assistant class within the Labor Relations Series
- Revise, including changes to the minimum qualifications, the following classes within the Labor Relations Series
  - Labor Relations Representative
  - Labor Relations Officer
- Revise, including changes to the minimum qualifications, and Retitle the Labor Relations Manager class to Chief Labor Negotiator class
- Abolish the eligibility lists for Labor Relations Representative; Labor Relations Officer; and Labor Relations Manager upon Board of Supervisor approval of the proposed minimum qualification changes

### **INFORMATIONAL MATTERS**

(Non-action items)

- 10) Quarterly Status Report by the Department of Personnel Services on Classification Studies Previously Approved by the Civil Service Commission

- Report for the Fourth Quarter of 2022

- 11) Executive Officer's Verbal Report to the Commission

## **ADJOURNMENT**