

## **MINUTES**

**Sacramento County Civil Service Commission Meeting  
700 H Street, Suite 1450  
Sacramento, California 95814**

August 25, 2006

The Commission convened for its regularly scheduled meeting at 1:31 p.m. on Friday, August 25, 2006, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Johnson, Meredith, and Raymond Nelson were present. Commissioner Bruce Nelson was absent.

### **CONSENT CALENDAR**

**(Matters on the consent calendar are acted upon as one motion.)**

- A. Minutes 7/28/06**
- J. Receive And File Department Of Personnel Services Monthly Status Report On Exempt Student Classes**
- K. Receive And File Department Of Personnel Services Quarterly Report Of Promotional Examinations And Late Applications Received For The Period April, May, And June 2006** *(Continued from 7/28/06 & 8/11/06, Not Received Timely)*

**ACTION:** By unanimous vote of those present, approved the Consent Calendar.

### **SEPARATE MATTERS**

- B. Departmental Requests To Extend Provisional Appointments**
  - (1) Sacramento County Airport System – Phillip Arnold, In The Class Of Supervising Communication Operation Dispatcher**
  - (2) Department Of Health And Human Services – Cindy Lee, In The Class Of Medical Transcriber**

**ACTION:** By unanimous vote of those present, extended the provisional appointments for five months and 29 days from their respective dates of expiration or until 20 days after the eligible lists are established, whichever occurs sooner.

**C. Appeals Of Leisa Bunkley, Mindy Bustos, Monica Sawhill, Richard Pena, Butler Baker, Orpah Holaquin, Gladys Yun, Julia Arellano, Caroline Saenz, Laree Hauschild, Bonnie Drury, Gary Bergmann-Hughes, Stevi-Lynn Saunders, Darlene Bren, and Gina Readye From Allocation Of Positions To Child Support Officer II In The Family Support Series Classification Study; And Request For Reallocation Of Positions To Child Support Officer III**

- (1) Leisa Bunkley
- (2) Mindy Bustos
- (3) Monica Sawhill
- (4) Richard Pena
- (5) Butler Baker
- (6) Orpah Holaquin
- (7) Gladys Yun
- (8) Julia Arellano
- (9) Caroline Saenz
- (10) Laree Hauschild
- (11) Bonnie Drury
- (12) Gary Bergmann-Hughes
- (13) Stevi-Lynn Saunders
- (14) Darlene Bren
- (15) Gina Readye

ACTION: By the following vote, denied appeals (1) through (13):

AYES: Commissioners Johnson, Meredith, and Raymond Nelson  
NOES: None  
ABSTAIN: None  
ABSENT: Bruce Nelson

**Regarding appeals (14) and (15):**

ACTION: Pursuant to Civil Service Rule 14.16, Majority Vote Required, continued appeals of Darlene Bren and Gina Readye to 9/8/06.

**D. Department Of Personnel Services Proposed Revisions To The Class Of Emergency Operations Coordinator, Inclusive Of Revisions To The Minimum Qualifications And Inclusive Of A 12-Month Probationary Period (Continued to 9/8/06 at the request of DPS)**

**E. Appeals Pursuant To Civil Service Rule 4.2, Application Rejections**

(1) Anthony Nguyen – Appeal from Rejection Of Application For the Human Services Specialist, Special Skills Examination, Failure To Demonstrate Minimum Qualifications

Appellant did not appear at meeting.

ACTION: By unanimous vote of those present, denied the appeal.

**F. Department Of Personnel Services Proposed Revisions To The Class Of Student Aide; Proposed Revisions To The Student Intern Class Specifications, Inclusive Of Revisions To The Minimum Qualifications, Proposed Revisions To The Senior Student Intern Class Specifications, Inclusive Of Placing The Class On Hold; And Request To Separate Student Intern And Senior Student Intern From The Existing Single Class Series Format Into Separate Class Specifications**

ACTION: By unanimous vote of those present, approved as submitted by Department of Personnel Services in their July 26, 2006 report.

**G. Department Of Personnel Services Amended Proposed Revisions To Airport Noise Officer Minimum Qualifications (Continued From 3/24, 5/19, 6/9, 7/14, 7/28 & 8/11/2006)**

ACTION: By unanimous vote of those present, approved the revisions to the Airport Noise Officer class, as recommended by Department of Personnel Services in their final amended report dated July 28, 2006.

**H. Commission Discussion Regarding Review Of The Information Packet And Instructions Provided To The Hearing Officers To Better Ensure That Sufficient Information Is Presented In The Proposed Decisions And That The Proposed Decisions Comport With Sections 11 And 12 Of The Civil Service Rules (Continued From 7/14, 7/28 & 8/11/2006)**

ACTION: By unanimous vote of those present, continued to the September 8, 2006 meeting.

**I. Receive And File Department Of Personnel Services Monthly Status Report On Provisional Appointments**

ACTION: By unanimous vote of those present, received and filed.

