

MINUTES

**Sacramento County Civil Service Commission Meeting
700 H Street, Suite 1450
Sacramento, California 95814**

December 15, 2006

The Commission convened for its regularly scheduled meeting at 1:30 p.m. on Friday, December 15, 2006, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Johnson, Meredith, and Bruce Nelson were present. Commissioner Raymond Nelson and David Meegan were absent.

CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

- A. **Minutes 12/1/06**
- F. **Corrected Minutes: November October 27, 2006 Commission Meeting**
- J. **Receive And File Department Of Personnel Services Monthly Status Report On Exempt Student Classes**

ACTION: By unanimous vote of those present, approved the Consent Calendar.

SEPARATE MATTERS

- B. **Departmental Requests To Extend Provisional Appointments**
 - (1) **Sheriff Department – Maricela Zamora, In The Class Of Medical Records Technician**

ACTION: By unanimous vote of those present, extended the above provisional appointment for five months and 29 days from its date of expiration or until 20 days after the eligible list is established, whichever occurs sooner.
- C. **Open Session: Proposed Decision Of The Hearing Officer In The Appeal Of Jourbee Khang From Release From Probation As A Human Services Supervisor, Master's Degree With The Department Of Health And Human Services**

ACTION: The Commission convened and acted on this matter in open session. By the following vote the Commission adopted as the decision of the Civil Service Commission, County of Sacramento, State of California, the hearing officer's findings of fact, conclusions of law, and order denying the appeal.

AYES: Commissioners Meredith, Johnson, and Bruce Nelson
NOES: None
ABSTAIN: None
ABSENT: Commissioners Raymond Nelson and Meegan

D. Open Session: Proposed Decision Of The Hearing Officer In The Appeal Of Rick Chavez From Discipline, Dismissal, As A Golf Superintendent With The Department Of Regional Parks, Recreation And Open Space, Municipal Services Agency

ACTION: The Commission convened and acted on this matter in open session. By the following vote the Commission adopted as the decision of the Civil Service Commission, County of Sacramento, State of California hearing officer's findings of fact, conclusions of law, and order modifying the discipline of termination to a thirty (30) day suspension without pay.

AYES: Commissioners Meredith, Johnson, and Bruce Nelson

NOES: None

ABSTAIN: None

ABSENT: Commissioners Raymond Nelson and Meegan

E. Aisha Cleveland Appeal From Disqualification For Failure To Pass The Pre-Employment Medical/Drug Examination For Office Assistant

ACTION: By unanimous vote of those present, denied the appeal.

G. Department of Personnel Services: Proposed Revisions To The Classes Of Construction Manager And Construction Management Supervisor, Inclusive Of Minimum Qualifications

ACTION: By unanimous vote of those present, approved revisions to the above classes, as recommended in the Department of Personnel Services August 23, 2006 report and as amended in their November 29, 2006 addendum report; and, as further modified by the Commission during the public hearing as follows:

- Add the following to the Construction Manager and Construction Management Supervisor class specifications:

Physical Requirements:

Occasionally walk, bend, stoop, squat, kneel, crouch, and reach above the shoulder. Lift and carry up to 50 pounds.

H. Department of Personnel Services: Proposed Revisions To Supervising Probation Officer Class, Inclusive Of Minimum Qualifications (Continued from 12/1/06)

ACTION: By unanimous vote of those present, approved revisions to the above titled class specifications as recommended in the Department of Personnel Services November 28, 2006 report and as amended in their December 7, 2006 addendum report.

I. Department Of Personnel Services: Proposed New Class Of County Hearing Officer And Request To Grant Status To Karyl Marsh In The New County Hearing Officer Class (Continued from 12/1/06)

ACTION: By unanimous vote of those present, adopted the new class of County Hearing Officer and granted status to Karyl Marsh, as recommended in the Department of Personnel Services October 30, 2006 report, and as amended in their November 22, 2006 addendum report.

