

MINUTES

**Sacramento County Civil Service Commission Meeting
700 H Street, Suite 1450
Sacramento, California 95814**

February 8, 2008

The Commission convened for its regularly scheduled meeting at 1:31 p.m. on Friday, February 8, 2008, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Bowler, Meegan, Meredith and Nelson were present. Commissioner Meegan was absent for Items D and H. Commissioner Johnson was absent.

CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

A. Minutes 1/25/08

ACTION: By unanimous of those present, approved the Consent Calendar.

SEPARATE MATTERS

B. Departmental Requests To Extend Provisional Appointments – *NONE*

C. Lupe Duran-Godinez: Ratification Of Withdrawal Of Appeal From Release From Probation As Office Assistant II With The Sacramento County Department Of District Attorney

ACTION: By unanimous vote of those present, ratified withdrawal of appeal.

D. Appeals Of: Kathryn Brown; Steve Tran; Paula Christian; Antoinette Palmer; Mary Berryman; Rosalinda Stoffel; And Sacramento County Supervisors Local 1021 (SEIU) From Disqualification In The Human Services Program Manager Written Examination, Failure To Achieve A Passing Score

ACTION: By unanimous vote of those present, denied the appeals of Kathryn Brown, Mary Berryman, Steve Tran, Antoinette Palmer, and Rosalinda Stoffel.

E. Appeals Pursuant To Civil Service Rule 4.2, Application Rejections

(1) Wanda Ellis – Deputy Probation Officer Examination, Minimum Qualification Disqualification. *(Continued from 1/4/08 - Failure of Majority Vote) (Continued from 1/25/087 at request of Appellant)*

ACTION: By the following vote, denied the appeal.

AYES: Commissioners Meegan, Meredith and Bowler
NOES: Commissioner Nelson
ABSTAINS: None
ABSENTS: Commissioner Johnson

F. (There is no Item F)

G. (There is no Item G)

H. Department Of Personnel Services: Proposed New Classes Of Volunteer Program Coordinator And Volunteer Program Specialist, Each Inclusive Of Twelve Month Probationary Periods; And Request To Grant Status To Study Incumbents Pursuant To Civil Service Rule 2.6(c)(1) (Continued from 12/7/07 and 1/25/08 at request of Personnel Services)

ACTION: By unanimous vote of those present, took the following action as recommended by Department of Personnel Services in their November 8, 2007 report and January 24, 2008 amended supplemental report:

1. Approved the new class of Volunteer Program Coordinator inclusive of a 12-month probationary period;
2. Approved the new class of Volunteer Program Specialist, inclusive of a 12-month probationary period; and
3. Granted status to the study incumbents.

I. Department Of Personnel Services And Department Of Facility Planning, Architecture And Real Estate: Continued Proposed 1) Revisions To The Class Of Associate Real Estate Agent, Inclusive Of Minimum Qualifications And Re-titling To Real Estate Officer (Level I/II); 2) Revisions To The Real Estate Program Manager Minimum Qualifications; 3) Abolishment Of The Assistant Real Estate Agent (Level I/II) Class; And 4) Granting Of Status To Study Incumbents In Re-Titled Class Of Real Estate Officer Class, In Accordance with Civil Service Rule 2.6 (Continued to 2/22/08 at request of Personnel Services)

J. (There is no Item J)

K. Department Of Personnel Services: Proposed 1) Revisions To The Class Of Assistant Chief Criminal Investigator, Inclusive Of Minimum Qualifications And Increasing The Probationary Period To Twelve Months; 2) Revisions To The Class Of Criminal Investigator (Level I/II), Inclusive Of Minimum Qualifications; And 3) Granting Of Status To Study Incumbents In Accordance With Civil Service Rule 2.6 (c) (1) (Continued from 12/7/07)

ACTION: By unanimous vote of those present, took the following action as recommended by Department of Personnel Services in their November 19, 2007 report and January 16, 2008 amended report, and as modified by the Commission during the public hearing:

1. Revised the Assistant Chief Criminal Investigator class, inclusive of minimum qualifications and a 12-Month Probationary Period;
2. Revised the Criminal Investigator (Level I/II) class, inclusive of minimum qualifications, and modified the Probationary Period to *Six Months*; and
3. Granted status to study Incumbents.

ADJOURNMENT

There being no further business to come before the Commission and by unanimous vote, the meeting was adjourned at 4:59 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, February 22, 2008, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

/S/
Jeanette King,
Civil Service Specialist

/S/
Leslie Leahy,
Executive Officer

APPROVED:

/S/
Bruce Nelson,
Chairperson