

MINUTES

**Sacramento County Civil Service Commission Meeting
700 H Street, Suite 1450
Sacramento, California 95814**

June 5, 2009

The Commission convened for its regularly scheduled meeting at 1:30 p.m. on Friday, June 5, 2009, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Bowler, Johnson, Meredith, Nelson, and Suter were present.

CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

A. Minutes 5/15/09

ACTION: By unanimous vote, approved the Consent Calendar.

SEPARATE MATTERS

B. Departmental Requests To Extend Provisional Appointments – NONE

C. Appeals Pursuant To Civil Service Rule 4.2, Application Rejections – NONE

D. Proposed 2009–2010 Fiscal Year Civil Service Commission Meeting Schedule

ACTION: By unanimous vote, approved.

E. There Is No Item E.

F. Request From The Law Office Of Mastagni, Holstedt, Amick, Miller, Johnsen & Uhrammer On Behalf Of Sacramento County Deputy Sheriff's Associations Members That The Civil Service Commission Reconsider It's March 20, 2009 Decision Denying Or Deferring Allocation Appeals Filed Resulting From The Sheriff's Records Officer Classification Study Approved By The Commission In July 2008

ACTION: By a vote of three to two, took the following action:

1. **GRANTED Request for Reconsideration** of the following denied appeals to the first available Commission meeting with a full quorum:
 - Division Budget Coordinators: Christina Andrade, SRO II; Kristie Meeks, SRO II; and Joyce Paquereau, SRO II
 - Equipment Room Officers: Michael DeCuir, SRO I; Vicki Kline, SRO I; Robert May, SRO I; Charlene Greenly, SRO I; and David Turnage, SRO I
 - Training Coordinator/Security Clearance Officer: Jacque Morgan, SRO I
 - Office Managers: Suzanne Soto, SRO I; Kristin Smith, CSS III; Lilly Gardner, CSS III; Michelle Savana, SOR I, and Terri Kral, CSS III
 - Traffic Analyst: Theresa Burke, SRO I
 - Forensics and Records Property Bureau: Natalie Munoz, SRO II

2. **CONTINUED** the deferred appeals of the following, until Commission consideration of the phase II class study scheduled for **June 26, 2009**:
 - Homeland Security Intelligence Analysts: Rita Bali, SRO II; Melody Lafond, SRO II; and Kristi Smith, SRO II
 - Crime Prevention Specialists: Shirley Kay, SRO I; Mary Frances Fitzsimmons, SRO I; Cindy Burdette, SRO I; Laura Grossman, SRO I; Kathleen Kennedy, SRO I; and Sherrie Waugh, CSS III

3. **CONTINUED** the following deferred appeal, pending desk audit results to be submitted for Commission consideration in **July 2009**:
 - Work Release Division: Cynthia Garcia, SRO I

G. Department Of Personnel Services: Proposed Revisions To The Classes Of Carpenter, Plumber, And Painter, Each Inclusive Of Revising The Minimum Qualifications

ACTION: By unanimous vote, approved revisions to the Carpenter, Plumber, and Painter classes as submitted by Department of Personnel Services in their March 30, 2009 report.

H. CLOSED SESSION: Proposed Decision Of The Hearing Officer In The Appeal Of ... From Release From Probation As An Administrative Services Officer I With The Department Of Finance

ACTION: At the request of the Appellant, the Commission convened and acted on this matter in closed session. By the following vote, the Commission adopted as the decision of the Civil Service Commission, County of Sacramento, State of California, the hearing officer's proposed decision upholding the Departments' release from probation denying the appeal with prejudice.

AYES: Commissioners Nelson, Johnson, Bowler, Suter, Meredith
NOES: None
ABSTAIN: None
ABSENT: None

I. Open Session: Commissioner Suter Request For Discussion Regarding Placement Of Closed Session Release From Probation And Disciplinary Action Matters On Agendas (*No action taken*)

J. Department Of Personnel Services: Proposed Revisions To The Class Of Telephony Systems Technician (Level I/II), Inclusive of Revisions To The Minimum Qualifications

ACTION: By unanimous vote, continued to June 26, 2009, directing that further amendment be made to the minimum qualifications section.

K. Department Of Personnel Services: Proposed New Class Of Supervising Deputy Coroner, Inclusive Of A Twelve-Month Probationary Period; And Revisions To The Classes Of Assistant Coroner And Deputy Coroner (Level I/II), Each Inclusive Of Revising The Minimum Qualifications

ACTION: By unanimous vote, continued to a date to be determined at the request of Department of Personnel Services

ADJOURNMENT

There being no further business to come before the Commission and by unanimous vote, the meeting was adjourned at 4:02 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, June 26, 2009, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

Jeanette King,
Civil Service Specialist

Leslie Leahy,
Executive Officer

APPROVED:

Gregory Meredith,
Chairperson