

MINUTES

**Sacramento County Civil Service Commission Meeting
700 H Street, Suite 1450
Sacramento, California 95814**

July 9, 2010

The Commission convened for its regularly scheduled meeting at 1:30 p.m. on Friday, July 9, 2010, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Bowler, Johnson, Meredith, and Nelson were present. Commissioner Suter was absent.

CONSENT CALENDAR

(Matters on the consent calendar are acted upon as one motion.)

A. Minutes 6/18/10

ACTION: By unanimous vote of those present, approved the Consent Calendar.

SEPARATE MATTERS

B. Departmental Requests To Extend Provisional Appointments - NONE

C. Appeals Pursuant To Civil Service Rule 4.2, Application Rejections – NONE

D. Election Of Civil Service Commission Chairperson And Vice-Chairperson For Fiscal Year 2010 - 2011, CSC Rule 14.9

Commissioner Ronald Suter was nominated as Chairperson and Commissioner Bernard Bowler was nominated as Vice-Chairperson.

ACTION: By unanimous vote of those present, the nominations were affirmed.

E. Amended Department Of Personnel Services Proposed Revisions To The Traffic Signs Maintenance Worker III, Traffic Signs Maintenance Worker II, And Traffic Signs Maintenance Worker I Classes As Directed By The Civil Service Commission At Its March 19, 2010 Meeting (Continued from 3/19/10)

Department of Personnel Services requested and the Commission voted to act the on The Traffic Signs Maintenance Worker III, Traffic Signs Maintenance Worker II, and Traffic Signs Maintenance Worker I classes as three separate items.

1. TRAFFIC SIGNS MAINTENANCE WORKER III:

ACTION: By unanimous vote of those present, Approved revisions to the Traffic Signs Maintenance Worker III class as submitted by Department of Personnel Services in their initial February 24, 2010 report, as modified by the Commission on March 19, 2010 directing that the current minimum qualifications as their appear in the February 24 DPS report, be retained with the exception that the "Any

combination equivalent to experience...” language be deleted; and as resubmitted by DPS in their Amended Request dated April 6, 2010.

2. TRAFFIC SIGNS MAINTENANCE WORKER II:

ACTION: By unanimous vote of those present, Approved revisions to the Traffic Signs Maintenance Worker II class as submitted by Department of Personnel Services in their initial February 24, 2010 report, as modified by the Commission on March 19, 2010 directing that the current minimum qualifications as their appear in the February 24 DPS report, be retained with the exception that the “*Any combination equivalent to experience...*” language be deleted; and as resubmitted by DPS in their Amended Request dated April 6, 2010.

3. TRAFFIC SIGNS MAINTENANCE WORKER I:

ACTION: By unanimous vote of those present, Continued Consideration of revisions to the Traffic Signs Maintenance Worker I class to a date to be determined by Department of Personnel Services, directing that in addition to the recommended *full-time paid experience* requirements, that training and experience such as completion of a trade school or apprenticeship program be included in the minimum qualifications.

F. **Amended Department Of Personnel Services Proposed Revisions To The Traffic Signs Supervisor Class As Directed By The Civil Service Commission At Its March 19, 2010 Meeting** *(Continued from 3/19/10)*

ACTION: By unanimous vote of those present, Approved revising the Traffic Signs Supervisor class as initially submitted by Department of Personnel Services (DPS) in their February 24, 2010 report; as modified by the Commission on March 19, 2010 that the current minimum qualifications as their appear in the February 24 DPS report be retained with the exception that the “*Any combination equivalent to experience...*” language be deleted; and as resubmitted by DPS in their amended report dated April 6, 2010.

G. **Amended Department Of Personnel Services Proposed Revisions To The Traffic Signs And Markings Manager Class As Directed By The Civil Service Commission At Its March 19, 2010 Meeting** *(Continued from 3/19/10)*

ACTION: By unanimous vote of those present, Approved revising the class of Traffic Signs And Markings Manager as initially submitted by Department of Personnel Services (DPS) in their February 24, 2010 report; as modified by the Commission on March 19, 2010 that the current minimum qualifications as their appear in the February 24 DPS report be retained with the exception that the “*Any combination equivalent to experience...*” language be deleted; and as resubmitted by DPS in their amended report dated April 6, 2010.

H. Appeal Of Gregory Leafe From Disqualification For Tardiness In The Criminal Investigator Written Examination, Civil Service Rule 5.6 (b) (Continued from 6/18/10)

ACTION: By the following vote of those present, denied the appeal.

AYES: Commissioners Bowler, Johnson, and Meredith
NOES: Commissioner Nelson
ABSTAIN: None
ABSENT: Commissioner Suter

I. Amended Department Of Personnel Services Proposed New Class Of Warehouse And Purchasing Manager, Inclusive Of A Twelve Month Probationary Period, And As Directed For Modification To The Minimum Qualifications By The Civil Service Commission At Its June 18, 2010 Meeting (Continued from 6/18/10)

ACTION: By unanimous vote of those present, approved the new class of Warehouse And Purchasing Manager with a Twelve Month Probationary Period as initially submitted by Department of Personnel Services (DPS) in their May 20, 2010 report; as modified by the Commission on June 18, 2010 directing the minimum qualifications be modified to closely match the Sanitation District Purchasing Manager class specification with internal patterns that allow experience as a Sacramento County Senior Contract Services Officer or Contract Services Manager I to be qualifying; and as submitted in the DPS Modified Request dated June 23, 2010.

OTHER

ADJOURNMENT

There being no further business to come before the Commission and by unanimous vote of those present, the meeting was adjourned at 3:17 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, July 23, 2010, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

/S/
Jeanette King,
Civil Service Specialist

/S/
Leslie Leahy,
Executive Officer

APPROVED:

/S/
Bernard Bowler,
Chairperson