

# MINUTES

**Sacramento County Civil Service Commission Meeting  
700 H Street, Suite 1450  
Sacramento, California 95814**

**July 8, 2011**

The Commission convened for its regularly scheduled meeting at 1:30 p.m. on Friday, July 8, 2011, at 700 H Street, in Suite 1450, Sacramento, California. Commissioners Bowler, Johnson, Purdy, Nelson and Suter were present.

On behalf of the Civil Service Commission, Chairperson Suter welcomed and congratulated Mr. Gordon Purdy on his new appointment as Commissioner.

## **CONSENT CALENDAR**

(Matters on The consent calendar are acted upon as one motion.)

### **A. Minutes 6/17/11**

**ACTION:** By unanimous vote, approved the Consent Calendar

## **SEPARATE MATTERS**

### **B. Departmental Requests To Extend Provisional Appointments *NONE***

### **C. Appeals Pursuant To Civil Service Rule 4.2, Application Rejections**

#### **1) Michael St. John – Airport Operations Officer**

**ACTION:** By unanimous vote, denied the appeal.

### **D. Election Of Civil Service Commission Chairperson And Vice-Chairperson For Fiscal Year 2011 - 2012, CSC Rule 14.9**

Commissioner Bruce Nelson was nominated as Chairperson and Commissioner Ron Suter was nominated as Vice-Chairperson.

**ACTION:** By unanimous vote, the nominations were affirmed.

### **E. CONTINUED: Department of Personnel Services Proposed Revisions To The Class Of Fire Chief, Aircraft Rescue And Firefighting, Inclusive Of Revising The Minimum Qualifications And Continued For Revision To The Classification Specification General Qualifications, License Requirement Section To Include The Requirement Of A Valid Drivers' License As Directed By The Commission *(Continued from 6/17/11)***

This item was initially heard at the Commission's June 17, 2011 meeting. Following discussion at that public hearing, the Commission agreed with the May 27, 2011 Department of Personnel Services (DPS) recommended revisions but continued the matter directing that the Fire Chief, Aircraft Rescue and Firefighting classification specification be further revised to require a valid drivers' license in License Requirements section, under General Qualifications.

**ACTION:** By unanimous vote, at its July 8, 2011 meeting, the Commission approved the following as recommended by DPS in their June 22, 2011 amended request:

Deleted from the Minimum Qualifications:

- 1) The EMT requirement;
- 2) The restricted class "B" firefighter license requirement with a Tank Vehicle Endorsement; and
- 3) The language, "*A Bachelor's Degree in a field directly related to the intent of this class is preferred*".

Modified the class specification by adding the following to the License Requirements section under General Qualifications so a valid drivers' license is required:

*A valid California Class C driver license, or higher, or a valid recognizable equivalent is required at the time of appointment. Failure to obtain or maintain the appropriate California Driver License in accordance with applicable State requirements may constitute cause for personnel action in accordance with Civil Service Rules or the applicable bargaining agreement. Individuals who do not meet this requirement due to disability will be reviewed on a case-by-case basis.*

**F. OPEN SESSION: Renewal Of Hearing Officer Contracts And Recruitment For Additional Hearing Officers**

**ACTION:** By unanimous vote, authorized the Executive Officer to take all necessary steps for the renewal of the current hearing officer contracts and to open recruitment, interview, and make selection decisions for additional hearing officers for the contract period beginning January 2, 2012.

**ADJOURNMENT**

There being no further business to come before The Commission and by unanimous vote of those present, the meeting was adjourned at 2:31 p.m. The Commission will reconvene for its next regularly scheduled meeting at 1:30 p.m. on Friday, July 22, 2011, in Suite 1450 at 700 H Street, Sacramento.

Respectfully Submitted:

Approval Recommended:

/S/  
Jeanette King,  
Civil Service Specialist

/S/  
Leslie Leahy,  
Executive Officer

APPROVED:

/S/  
Ron Suter,  
Chairperson